



MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:

- Interesting and challenging jobs with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to move between different policy areas throughout your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

We recruit from a wide range of backgrounds and actively promote diversity and inclusion:

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden¹. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

For more information ec.europa.eu/work-with-us

STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

¹ Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



Policy officer – External relations officer

Secretariat-General (SG) of the European Commission

Selection reference: SG/COM/2026/1747

Domain: External relations

Where: Unit SG.G.3 – „External economic relations“, Brussels

Staff category and Function Group: Temporary agent 2b – Administrator

Grade range: AD5-7

Publication deadline: 09/10/2026 – 12.00 (Brussels time)

WE ARE

The Secretariat-General is the main service of the President. It closely coordinates its work with the other presidential services and the central services to ensure the smooth operation of the institution. In agreement with the President, the Secretariat-General also provides advice and support to the Vice-Presidents in the performance of their role as deputies of the President and coordinators of Groups of Commissioners and Project Teams, as set up by the President.

SG unit G.3 provides strategic advice to the President, the President's Cabinet, and the Secretary-General on the Commission's external economic policies. It ensures upstream steering of the Commission's external economic policy initiatives in line with the President's Guidelines and foreign policy priorities, and downstream coordination of Commission engagement with certain third countries. In particular, SG.G.3 is responsible for the policy coordination of the Commission's work on trade and economic security, sanctions, and external aspects of economic policies, such as supply chains and critical raw materials. It monitors and coordinates relations with advanced economies, including USA, Canada, Japan, Republic of Korea, Australia and New Zealand, preparing respective summits and operating the relevant clearing houses, in cooperation with EEAS. It monitors relations with multilateral economic organisations, such as the WTO and OECD. It provides support and secretarial services for the Project Group of Commissioners on Economic Security. The unit's international briefing team is responsible for preparing briefings for the President and, when appropriate, for the Vice-President's external engagements, including EU Summits with partner countries, College to Government meetings, participation in international fora, as well as bilateral meetings with international partners.



WE PROPOSE

We offer an interesting and rewarding position in a dynamic team at the heart of the Commission's work on the EU's external economic policies, related to economic security and resilience of supply chains.

As a member of Secretariat-General's External Relations directorate, the successful candidate will contribute to shaping and steering the implementation of EU's economic security initiatives, such as eligibility restrictions in the EU funding programmes.

The successful candidate will take the primary responsibility for ensuring co-secretariat of the Commissioners' Project Group on Economic Security.

She/he will also coordinate work on technology security, including as regards FDI screening, export controls and outbound investments.

The successful candidate will in particular:

- support and advice on the development and implementation of the EU's economic security policy and work on the resilience of strategic supply chains;
- ensure co-secretariat for the Project Group on Economic Security and its associated interservice group, in cooperation with DG TRADE;
- steer work on the implementation of economic security instruments, including eligibility restrictions in EU funding programmes;
- ensure coordination of work related to the resilience of strategic supply chains;
- oversee the implementation of the Commission communications on economic security, including on the application of economic security considerations in the EU funding instruments;
- coordinate work on technology security, including on FDI screening, export controls and outbound investments;
- link with the SG units responsible for technological sovereignty & innovation, DGs TRADE and CNECT, and other stakeholders; and
- prepare briefings, notes, and other policy documents related to the area of responsibility.

WE LOOK FOR

We are looking for a dynamic, motivated and proactive colleague with a strong background and interest to work on the EU economic security and resilience of strategic supply chains.

The ideal candidate:

- has demonstrable experience and excellent knowledge related to trade and economic security, international relations, and economics;
- is able to coordinate several files in parallel, manages competing priorities and delivers high-quality results under tight deadlines;
- shows initiative, has excellent organisational and coordination skills, with attention to detail;
- has ability to work both autonomously, as well as a part of the team;
- is able to build constructive working relationships with colleagues across the Commission services, Cabinets, and external partners;
- shows flexibility, including availability at atypical working hours if needed;
- has an excellent knowledge of the Commission's decision-making, and interservice and interinstitutional coordination;
- has excellent drafting skills.



Successful candidate will be expected to launch vetting procedure to obtain personnel security clearance for accessing highly classified information.



HOW TO EXPRESS YOUR INTEREST?

You should send your documents in a single pdf in the following order:

1. your CV
2. completed application form.

Please send these documents by the publication deadline SG-G-3-SECRETARIAT@ec.europa.eu indicating the selection reference SG/COM/2026/1747 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen
- Have fulfilled any obligations imposed by applicable laws concerning military service
- Are physically fit to perform the duties linked to the post
- Produce the appropriate character references as to suitability for the performance of the duties.

Qualifications:

In order to be recruited for this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU²
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ What about the selection steps?

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

² The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority³. If these candidates do not best fit the requirements for the position, the Commission can recruit a temporary agent.

For temporary agents under Article 2(a) of the [Conditions of Employment of Other Servants](#), the post is published directly on the EPSO website, without mandatory prior internal publication.

A selection panel will choose a limited number of candidates for interview, based on the CV and application form that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English/French and possibly in another language.

2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission. [If the position requires a security screening. If not please delete the following sentence. Candidates are required to undergo a security vetting that is conducted with the national administration of the Member State.

➤ Type of contract and working conditions

The place of employment will be **Brussels**.

In case the successful candidate is not an official or a competition laureate, they will be recruited as a **temporary agent under Article 2(b) of the [Conditions of Employment of Other Servants](#), in function groups AD, AST or AST/SC.**

³ Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



➤ Grade

The recruitment grade, as well as the step in that grade, will be determined in accordance with [Commission Decision C\(2025\)4716](#) on policies for the engagement and use of temporary agents and with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

The recruitment grade will be calculated based on the qualifications and the number of years of professional experience, according to Art. 13 of the Commission Decision C(2025)4716. Higher grades may be granted exceptionally.

The duration of the **1st contract will be up to 4 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service, in accordance with [Commission Decision C\(2025\)4716](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.