



MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to move between different policy areas throughout your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

We recruit from a wide range of backgrounds and actively promote diversity and inclusion:

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Latvia, Luxembourg, Malta, Poland, Slovakia and Sweden¹. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- **temporary agents** are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- **contract agents** may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

¹ Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



Business Analyst – Data Gathering and Harmonization for the Single Gateway Project – Team Leader in DG BUDG of the European Commission

Job title: Business Analyst

Domain: Budget, Finance and Contracts

Where: Unit BUDG.D4 – “Financial Reporting and Data Management“, Brussels

Function Group: FG IV

Contract Type: 3b

Express your interest until: 01.09.2026 – 12.00 (noon, Brussels time)

WE ARE

The Directorate-General for Budget (DG BUDG) is the central service of the European Commission in charge of the management of the EU budget throughout the annual and multiannual cycle; from the preparation of the draft budget and Multiannual Financial Framework to its implementation and the final discharge by the European Parliament. DG BUDG is also responsible for the legal framework applicable to the implementation of the EU budget by the different institutions, agencies and Member States, and it plays a key role in promoting sound financial management and a performance culture that focuses on maximizing the results of public expenditure on the ground.

The Unit BUDG.D.4 "Financial Reporting" is the central reporting unit of the DG Budget, responsible for preparing reports required by the Financial Regulation and the Budget Authority, as well as management reports and other ad-hoc reports for internal and external stakeholders. It is also responsible for developing corporate financial reporting tools. The Unit BUDG.D4 actively participates and contributes to the Single Digital Gateway project.

This unit manages the Central Data Warehouse, provides technical support and guidance for reporting requests, and ensures the quality of data. As the Business Process Owner/Expert for analytics, data migration, budget framework, and master data governance, the unit is currently implementing a new financial system, SUMMA, for the European Commission and other EU bodies. This project will provide a more robust, efficient, and effective financial system.

The financial reporting unit is undergoing a modernisation process, which includes improving data visualisation, supporting data-driven decision making, reinforcing its corporate financial reporting role, and ensuring data quality and governance. This modernisation will result in the unit becoming the centre of competence for financial reporting for the European Commission and its agencies.



Our unit operates on a matrix-based structure and works collaboratively across teams. We are a friendly, dynamic, and supportive team of 27 colleagues located in Brussels.

DG BUDG is recognised for its staff engagement, quality of its Middle Management and greening efforts. Ensuring staff engagement remains high on our agenda, which is why we are keen to provide support for career development, specialised training and ensure smooth newcomers' integration.

WE PROPOSE

Unit BUDG.D4 is seeking to hire one "Business Analyst - Data Gathering and Harmonization for the Single Gateway Project - Team Leader".

The Single Gateway is a European Commission initiative to create a unified, transparent, and user-friendly platform consolidating access to EU budget implementation data, funding opportunities, and performance reporting. It aims to replace the fragmented landscape of existing platforms, such as the Funding & Tenders Portal, OpenData, and programme-specific portals, with a single, interoperable interface accessible across devices.

The Single Gateway key design principles include:

- Centralisation: Consolidates data and tools currently spread across multiple platforms to reduce redundancy and improve discoverability
- Transparency & accountability: Provides citizens, businesses, and stakeholders with clear, real-time access to EU budget data and performance reporting
- Modularity: Developed across thematic work packages, each addressing distinct use cases (e.g., funding search, performance dashboards, advisory services)
- Accessibility: Responsive design across devices, aligned with EU accessibility standards
- Interoperability: Seamless integration with backend systems and existing EU tools.

The person occupying the position will:

- Lead the Single Gateway team designing the business needs and transposition into IT-tools, the identification and harmonization of common data concepts based on the SUMMA Business Warehouse, Financial Transparency System (FTS) and Arachne+.
- Drive the Single Gateway team of DG BUDGET to ensure the seamless transfer of data to the Single Gateway system.
- Guide Master Data Governance for the timely preparation of master data or other reporting artefacts.
- Ensure that transparency and performance are well identified in the Single Gateway.
- Contribute to the development of a Data Quality Management System that will include a quality policy, organisational set-up, quality management processes and procedures (methodologies, checklists, tools, indicators and practices for quality assessment and control) the quality plans and the collection and dissemination of comparable quality related information.
- Maintain the Data Quality Management System and produce regular reports on Quality activities.
- Follow up and review quality corrective actions for the Single Gateway.



- Contribute to the definition of the appropriate organisational set-up that will bear the responsibility and authority to manage and govern data produced by the SUMMA Information System and an ownership assignment process and the resolution of data issues.
- Identify the appropriate stewards, key stakeholders and owners of data and define their roles and responsibilities.
- Propose an accountability framework for data owners with respect to their responsibility in the creation of master data, its change/update and deactivation/elimination.
- Follow institution-wide initiatives and decisions concerning corporate data and information management, disseminate developments within DG BUDG and ensure related internal activities are streamlined such corporate policies and objectives.
- Carry out gap analyses and propose actions towards the alignment of DG BUDG with corporate policies on data management and monitor the implementation of such actions.
- Represent DG BUDG in interservice working groups tasked with the definition of action plans and with monitoring implementation of corporate policies in the domain of data and information management.

WE LOOK FOR

We are looking for a “Business Analyst - Data Gathering and Harmonization for the Single Gateway Project - Team Leader”.

The ideal profile for the job is a highly motivated candidate who must:

- be capable to work in a complex IT/financial environment
- deliver within established deadlines
- have a proven working experience within financial IT domain, including data harmonisation and data traceability (preferably in reporting, master data governance or similar areas)
- be able to prioritise and organise work of a team
- possess excellent analytical skills
- demonstrate a prior working experience relevant to business process analysis domain
- be able to establish positive working relationships with business and IT stakeholders
- have excellent written and oral communication skills in English.

The candidate should have education and experience background allowing a very good understanding of the budget, financial and IT topics. The person should have an overall understanding of the master data governance, data harmonisation and reporting domain. He/she should also have prior working experience in data mining and database tools.

He/she will need to quickly become operational, as the function requires to deliver accordingly to the deadlines set by the Single Digital Gateway project. Strong sense of responsibility is crucial for this function.

HOW TO EXPRESS YOUR INTEREST?

With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.



In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
 1. your CV
 2. completed application form.

Please send these documents by the publication deadline to BUDG-MAILBOX-D04@ec.europa.eu indicating the call for interest reference EC/2026/BUDG/521833 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.
- Have passed an EPSO CAST in the relevant Function Group for this position. At the stage of the application, it is sufficient to be registered in the [EPSO CAST](#) data base.

Qualifications:

- (a) Have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU²
- AND have a satisfactory knowledge (minimum level B2)³ of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ What about the selection steps?

The selecting unit chooses from [the EPSO database](#)⁴ candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best

² The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

³ For details on language levels, please see the Common European Framework of Reference for Languages (<https://europa.eu/europass/cedefop.europa.eu/en/resources/european-language-levels-cefr>).



candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

⁴ Therefore, candidates who did not pass already a CAST on the level Function Group [IV], should register their profile at this address: <https://eu-careers.europa.eu/en/Cast-Permanent>



2. Recruitment

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

➤ Type of contract and working conditions

The place of employment will be in **Brussels**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG IV**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **first contract will be 1 year**. Subject to the interest of the service, the contract may be renewed one or more times up to a maximum duration of 6 years.

The duration of the renewal(s) will be defined according to the General Implementing Rules in force at that moment (currently, [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents).

Contract agents recruited in Function Group IV have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).



For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.