



MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to try several areas of move between different policy your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

We recruit from a wide range of backgrounds and actively promote diversity and inclusion:

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Latvia, Luxembourg, Malta, Poland, Slovakia and Sweden¹. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- **[temporary agents](#)** are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- **[contract agents](#)** may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

¹ Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



Inter-institutional Policy Coordinator

in the Directorate-General for Communications Networks, Content and Technology (DG CONNECT)

Job title: Inter-institutional Policy Coordinator
Domain: European Policy
Where: Unit CNECT.01 – Policy Implementation & Planning, Brussels
Function Group: FG IV
Contract Type: 3b
Express your interest until: 06/07/2026 - 12.00 (noon, Brussels time)

WE ARE

Unit CNECT 01 is the main coordination hub of DG CNECT, reporting directly to the Director-General and working closely with the Cabinet of the Executive Vice-President responsible for digital policy. Our work covers all policy areas of DG CNECT, including artificial intelligence, telecommunications, semiconductors, quantum, data, cloud, online platforms, internet governance, minors' protection online, cybersecurity and secure connectivity, digital identity, and media.

We are the DG's main interface with other EU Institutions, notably the European Parliament and the Council, steering and coordinating all the inter-institutional work of the Directorate-General, in particular during negotiations on legislative proposals. We also prepare and coordinate the inter-institutional work inside the DG, with the Secretariat-General and with other Commission services, notably through the so-called Group of Interinstitutional Relations (GRI).

Our Unit also coordinates the strategic planning and preparation of the DG's major policy initiatives, ensuring coherence, political alignment and timely delivery. We also lead DG CNECT's regulatory simplification work.

We are a committed, dynamic and highly motivated team of 20+ professionals, working in a highly collaborative, service-oriented and friendly environment, with strong exposure to senior management and political leadership.

WE PROPOSE

A position as Inter-institutional Policy Coordinator with a focus on the European Parliament activities. The successful candidate will coordinate DG CNECT's work in relation to the European Parliament, with a particular focus on anticipating developments, identifying risks and opportunities, and ensuring timely internal follow-up. S/he will be expected to ensure strong



anticipation, high-quality political reporting, well-targeted outreach and effective preparation of the DG's engagement with the Parliament.

Main tasks

The successful candidate will in particular:

- monitor and provide intelligence on political developments in the European Parliament, in particular as regards legislative negotiations relevant to the work of DG CNECT;
- cultivate and develop relevant EP contacts and networks across Committees, political groups, secretariats, Members' offices and other key interlocutors, in support of the DG's outreach and political awareness' needs;
- prepare and coordinate EP Plenary meetings, including the Commission's EP Plenary interventions;
- organise and follow up EP Committees' meetings, coordinating DG participation at all level;
- map EP committees/groups/delegations, support the preparation of outreach strategies, and coordinate briefings reporting and other documents related to EP activities (such as follow-up notes to legislative and non-legislative resolutions), etc.

As integral part of the job, the candidate will have regular contacts with a wide range of internal stakeholders, including policy units in DG CNECT and interinstitutional teams in other DGs and SG. The work involves regularly updating senior management and the Cabinet on interinstitutional developments.

The successful candidate will also be involved in the work of the Commission's Interinstitutional Relations Group (GRI), contributing to the preparation, follow-up and internal coordination of files handled in that framework.

S/he will work in a 3-person EP coordination team, alongside the other senior EP coordinator and supported by an administrative agent. The team forms part of the broader inter-institutional sector of overall 10 colleagues. The job offers a unique opportunity to gain a horizontal overview of the Commission's digital policy priorities, while developing experience with the European Parliament and interinstitutional relations.

WE LOOK FOR

We are looking for an experienced, enthusiastic and motivated colleague who is eager to have an impactful and enriching experience at the heart of the inter-institutional relations in one of the Commission's most visible policy areas and who is comfortable operating in a fast-moving, high-exposure policy environment.

An ideal candidate should have:

- a solid professional experience in or with the European Parliament, with a very good understanding of its functioning (prior experience in roles such as Accredited Parliamentary Assistant, EP Committee secretariat or equivalent Parliament-facing functions would be particularly valuable);



- familiarity with EP rules of procedures, political dynamics and key Committees following digital topics (notably ITRE, IMCO, LIBE, JURI, CULT and EUDS);
- the ability to gather, assess and synthesise political and procedural information rapidly, and turn it into clear, relevant and actionable intelligence for decision-makers;
- strong networks in the European Parliament and the credibility to build, maintain and use contacts effectively across relevant Committees, political groups, secretariats and Members' offices, in full respect of the institutional context;
- good understanding of the EU legislation-making processes (esp. co-decision), and the ability to anticipate how parliamentary developments may affect legislative negotiations and broader policy positioning;
- excellent coordination skills, including the ability to work across multiple stakeholders, manage competing priorities and ensure high-quality delivery under time pressure.

In addition, the following would be considered strong assets:

- a good knowledge and understanding of the Commission's priorities in the digital domain;
- a sound understanding of the Commission's overall structure, context and policy areas;
- understanding of the Commission's internal procedures, and in particular the knowledge of the Commission's GRI cycle.

The post requires a strong command of English, both orally and in writing.

HOW TO EXPRESS YOUR INTEREST?

With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.

In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
 1. your CV
 2. completed application form.

Please send these documents by the publication deadline to CNECT-01@ec.europa.eu indicating the call for interest reference EC/2026/CNECT/503980 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.
- Have passed an EPSO CAST in the relevant Function Group for this position. At the stage of the application, it is sufficient to be registered in the [EPSO CAST](#) data base.

Qualifications:

- (a) Have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU²
- AND have a satisfactory knowledge (minimum level B2)³ of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ What about the selection steps?

The selecting unit chooses from the EPSO database⁴ candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best

² The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

³ For details on language levels, please see the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>).



candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

2. Recruitment

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

➤ Type of contract and working conditions

The place of employment will be in **Brussels**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG IV**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the first **contract will be of 1 year**. Subject to the interest of the service, the contract may be renewed one or more times up to a maximum duration of 6 years.

The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents.

Contract agents recruited in Function Group IV have to successfully complete a 9-month probationary period.

⁴ Therefore, candidates who did not pass already a CAST on the level Function Group IV, should register their profile at this address: <https://eu-careers.europa.eu/en/Cast-Permanent>



The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.