



## **MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

### **WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:**

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to try several areas or move between different policy areas your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

### **We recruit from a wide range of backgrounds and actively promote diversity and inclusion:**

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Latvia, Luxembourg, Malta, Poland, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

## **STAFF RECRUITED ON CONTRACTS**

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- **[temporary agents](#)** are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- **[contract agents](#)** may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)



# Financial Assistant

## in DG BUDG of the European Commission

**Job title\*:** Financial Assistant

**Domain\*\*:** BUDGET, FINANCE, CONTRACTS and ACCOUNTING

**Where:** Unit C.1.003 - „Treasury management“, Brussels

**Function Group:** FG III

**Contract Type:** 3b

**Express your interest until:** 12/06/2026 - 12.00 (noon, Brussels time)

### **WE ARE**

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Unit BUDG C.1 (Treasury management) is in charge of managing the Commission's treasury, as well as the treasuries of the other entities for which the Accounting Officer of the Commission is responsible, such as the European Development Fund (EDF), the European External Action Service (EEAS), EU Trust Funds and a growing number of agencies to which the Commission provides central treasury services.

The Central Treasury is responsible for cash forecasting and maintains direct contact with national central banks, treasuries, and commercial banking partners to ensure the smooth implementation of cash management policies. It executes all the payments for the above-mentioned entities (more than 3 million payments per year) and also actively contributes to the establishment of policy instruments with regard to their funding and cash management structures (e.g. Next Generation EU, Common Provisioning Fund, ULCM etc.).

The treasury of the Commission is also managing the Own Resources accounts (GNI, VAT...), receiving the amounts paid by the Member States to the Budget of the European Union. It replenishes the other institutions' treasury on their request (EEAS, Council, Parliament...) and offers Treasury services for paying and receiving the cash on behalf of external entities.

### **WE PROPOSE**

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We propose a very interesting Financial Assistant position within C.1.003 - Treasury Policies and Workflows, reporting to the Head of Sector. This sector comprises 6 staff, working closely together.



The section is responsible for:

- The engineering of cash flow circuits for new EU financing instruments and structures, in preparation of the future MFF.,
- The optimisation of the liquidity management, for Next Generation EU (NGEU), the Common Provisioning Fund (CPF), the Innovation Fund (IF) and for EU financial instruments,
- The facilitation of financial support to Ukraine,
- The support to the Accounting Officer in exercising his independent control and oversight of the activities relating to asset management,

The successful candidate will contribute, from the treasury perspective to several EU policies and initiatives with large financial impact.

We propose an opportunity to learn and practice treasury in interesting financial fields such as Budgetary Guarantees and Financial Instruments. The successful candidate will ensure the preparation of forecasting and the monitoring of complex payments related to the CPF, the IF and the EU financial instruments.

This post involves working on projects, following the EU priorities and requests from the DGs. This makes the job content particularly interesting and varied.

The successful candidate will be working within a small team of highly professional, motivated and mutually supportive colleagues, who developed a friendly working atmosphere.

We offer a comprehensive training programme with more experienced colleagues to help you developing the necessary knowledge on how the sector and the unit works. We will also support you in developing your skills, performance and career.

## **WE LOOK FOR**

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Are you dynamic and proactive? Are you service oriented? Then this post could be for you.

We look for a financial contract agent with an analytical mind-set and motivated by a stimulating and varied job content.

The candidate should have an educational and professional background in finance, ideally with accounting and/or asset management. S/he should have demonstrated project management skills.

Experience in treasury would be a distinct advantage.

S/he should have the ability to work autonomously as well as within a team and have very good analytical and problem-solving skills.

A sound knowledge of English (written and oral) is required.



## **HOW TO EXPRESS YOUR INTEREST?**

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With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.

In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
  1. your CV
  2. completed application form.

Please send these documents by the publication deadline to [BUDG-MAILBOX-C01@ec.europa.eu](mailto:BUDG-MAILBOX-C01@ec.europa.eu) indicating the call for interest reference **EC/2026/BUDG/517303** in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

#### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.

#### Qualifications:

- (a) Have a level of post-secondary education attested by a diploma OR
- (b) a level of secondary education attested by a diploma giving access to post-secondary education, and appropriate professional experience of at least three years.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

#### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>1</sup>
- AND have a satisfactory knowledge (minimum level B2)<sup>2</sup> of a second official language of the EU, to the extent necessary for the performance of the duties.

#### ➤ What about the selection steps?

The selecting unit chooses from the EPSO database<sup>3</sup> candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best

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<sup>1</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

<sup>2</sup> For details on language levels, please see the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>).

<sup>3</sup> Therefore, candidates who did not pass already a CAST on the level Function Group III, should register their profile at this [address](#).



candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

## **2. Recruitment**

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

### **➤ Type of contract and working conditions**

The place of employment will be in **Brussels**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG III**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **first contract will be 1 year**. Subject to the interest of the service, the contract may be renewed one or more times up to a maximum duration of 6 years.

The duration of the renewal(s) will be defined according to the General Implementing Rules in force at that moment (currently, [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents).

Contract agents recruited in Function Group III have to successfully complete a 9-month probationary period.



The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.