



## **MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

### **WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:**

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to move between different policy areas throughout your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

### **We recruit from a wide range of backgrounds and actively promote diversity and inclusion:**

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Latvia, Luxembourg, Malta, Poland, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

### **STAFF RECRUITED ON CONTRACTS**

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- **temporary agents** are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- **contract agents** may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

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<sup>1</sup> Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



# Budget Officer

## in DG TAXUD of the European Commission

**Job title:** Budget Officer

**Domain:** Economics, Finance, Statistics

**Where:** Unit E.1 - „Finances, Public Procurement and Compliance“, Brussels

**Function Group:** FG IV

**Contract Type:** 3b

**Express your interest until:** 04/06/2026 - 12.00 (noon, Brussels time)

### **WE ARE**

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The Directorate-General Customs and Taxation (DG TAXUD) mission is to promote fair and sustainable policies that generate revenue for the EU and its Member States and ensure that EU citizens and businesses benefit from global trade and a safe and secure Single Market protected at its borders.

In this context, Resources and General Affairs Directorate (Directorate E) is providing cross-cutting services and support to the Director-General and the other Directorates in DG TAXUD. As part of the Directorate E, Unit E1 oversees activities related to “Finances, Public Procurement and Compliance”. The mission of the Unit is to prepare and follow the implementation of the budget of DG TAXUD, support the procurement and grants procedures in close cooperation with operational units, ensure the control of all financial transactions, and implement the DG’s internal control and risk management systems. The unit also acts for DG TAXUD as contact point with the IAS, the ECA and OLAF, coordinates the Anti-fraud strategy.

The Unit is composed of a dynamic and motivated team of 22 colleagues.

### **WE PROPOSE**

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We are offering a position for a dynamic and experienced budget officer to help ensure the regularity and legality of budgetary and financial operations.

You will join a team of nine colleagues, headed by an experienced and supportive team leader, responsible for a broad range of financial activities, including budget management, financial initiation and verification of financial transactions, as well as the accounting activities of the Directorate-General. The role offers the opportunity to work on a variety of horizontal topics, fostering close interaction within the unit, with other units of the DG, and with DG BUDG.



Your main responsibility will be to prepare and monitor the DG's budget in close cooperation with your hierarchy, colleagues in Unit E1, the policy units, and external stakeholders. This will require a sound understanding of budgetary principles, procedures, and the annual budgetary cycle. In coordination with your hierarchy, you will also facilitate and participate in hearings related to the budgetary exercise.

On a day-to-day basis, you will monitor budget implementation in close cooperation with the team, maintain regular contact with the policy units, and provide the necessary reporting to the hierarchy. You will contribute to the development of performance indicators within your areas of responsibility and help ensure that appropriate control mechanisms and governance structures are properly defined and implemented, with a view to ensuring sound budget monitoring and proactive reporting aligned with evolving needs. You will also maintain and further develop budget monitoring tools, management reports, dashboards, and follow-up tables to support effective financial oversight and decision-making.

In addition, you will be consulted on files and initiatives with budgetary implications, including the revision of SLAs, MoUs, LFDS, financing decisions, and other related instruments requiring financial assessment or budgetary follow-up. You will participate in financial initiation activities, work with SUMMA (The Commission's Accounting Tool), and contribute to other operational tasks of the unit.

You may also be tasked with contributing to the development and management of a robust, reliable, and user-friendly cost accounting system for the DG, enabling systematic monitoring of costs, payments, and contract implementation related to DG projects. Such a system should support a solid assessment of budgetary and financial flows associated with both past and ongoing contracts.

## **WE LOOK FOR**

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We are looking for a dynamic and motivated budget officer with an interest in all stages of the expenditure lifecycle, backed by at least three years of relevant professional experience.

Ideally, you have prior experience with budget procedures and/or budget implementation within the EU Institutions. Previous experience as a financial agent, in contract management, procurement, grants, or accounting would constitute strong assets.

The colleague we are looking for is a proactive and solution-oriented professional with a constructive mind-set and strong team spirit. You should be comfortable working in a dynamic environment, capable of handling multiple files and priorities simultaneously, and able to deliver high-quality work within tight deadlines. We value colleagues who are approachable, positive, customer-oriented, and who contribute to a pleasant and collaborative working atmosphere.



Reliability, accuracy, and a strong sense of responsibility are essential for this role. We expect you to manage your tasks with a high degree of autonomy, while maintaining the necessary coordination and communication with your hierarchy, colleagues within the unit, and the policy units. Excellent organisational skills, flexibility, and the ability to anticipate issues and propose pragmatic solutions will be important assets for succeeding in this position.

A very good command of English is required for this position. French is the second working language of the unit, and some knowledge of French would facilitate your integration into the team.

We do not expect applicants to be experts in all the areas mentioned above. However, we are looking for candidates who demonstrate the potential to grow into the role, are willing to learn, follow the necessary trainings, and engage in this new challenge with curiosity, commitment, and a positive attitude.

## **HOW TO EXPRESS YOUR INTEREST?**

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With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.

In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
  1. your CV
  2. completed application form.Please send these documents by the publication deadline to [TAXUD-UNIT-E1@ec.europa.eu](mailto:TAXUD-UNIT-E1@ec.europa.eu) indicating the call for interest reference EC/2026/TAXUD/457223 in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

##### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.
- Have passed an EPSO CAST in the relevant Function Group for this position. At the stage of the application, it is sufficient to be registered in the [EPSO CAST](#) data base.

##### Qualifications:

- (a) Have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

##### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>2</sup>
- AND have a satisfactory knowledge (minimum level B2)<sup>3</sup> of a second official language of the EU, to the extent necessary for the performance of the duties.

#### ➤ What about the selection steps?

The selecting unit chooses from [the EPSO database](#)<sup>4</sup> candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best

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<sup>2</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

<sup>3</sup> For details on language levels, please see the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>).



candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

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<sup>4</sup> Therefore, candidates who did not pass already a CAST on the level Function Group [IV], should register their profile at this address: <https://eu-careers.europa.eu/en/Cast-Permanent>



## **2. Recruitment**

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission

### **➤ Type of contract and working conditions**

The place of employment will be in **Brussels**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG IV**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **first contract will be 1 year**. Subject to the interest of the service, the contract may be renewed one or more times up to a maximum duration of 6 years.

The duration of the renewal(s) will be defined according to the General Implementing Rules in force at that moment (currently, [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents).

Contract agents recruited in Function Group IV have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).



For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.