



## **MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

### **WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:**

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to move between different policy areas throughout your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

### **We recruit from a wide range of backgrounds and actively promote diversity and inclusion:**

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Latvia, Luxembourg, Malta, Poland, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

### **STAFF RECRUITED ON CONTRACTS**

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

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<sup>1</sup> Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



# IT Service Officer

## in DG DIGIT of the European Commission

**Job title:** IT Service Officer - AI Governance, Risk and Compliance

**Domain:** Information Technology

**Where:** Unit DIGIT.B.1 – “Data, Artificial Intelligence & Web”, Luxembourg

**Function Group:** FG IV

**Contract Type:** 3b

**Express your interest until:** 26.05.2025 - 12.00 (noon, Brussels time)

### WE ARE

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This is an opportunity to work in a collaborative team within the Directorate-General for Digital Services (**DG DIGIT**) in the European Commission. DIGIT serves leading authority on IT enablers and drivers, overseeing the Commission’s digital transformation and the evolution of its IT delivery model. The directorate is particularly focused on harnessing emerging technologies, utilising data, and leveraging internal expertise.

Through its digital technology and services Digit ensures that the digital environment in which the Commission operates is robust, resilient and secure, supports digital-ready policy making across the Commission and facilitates stronger collaboration between Europe and Public administrations.

**Unit DIGIT.B.1** “Data, Artificial intelligence and Web”, mission is to provide digital enablers for the transformation of the Commission ICT domain in the areas of data, artificial intelligence and web presence. Additionally, the unit fosters innovation at corporate level through the management of the digital innovation policy framework. Regarding Artificial Intelligence the unit oversees and leads the implementation of the AI@EC Communication that articulates the Commission’s strategic vision to foster the development and adoption of lawful, safe and trustworthy Artificial Intelligence system within the Commission and provides supporting services on AI Governance, compliance and risk.

### WE PROPOSE

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Unit B.1 of DG DIGIT is seeking to hire one IT Service Officer for the activities of the “Data, AI and Innovation Policy” sector.

The position will consist of providing services that support governance, risk, compliance, communication and awareness raising in the field of AI. The services also relate to the development and execution of the AI@EC Communication programme that establishes the AI governance in the Commission and the practical measures to promote the use of secure AI. This entails visibility and contact with all the Departments (DGs) in the Commission from the most advanced on AI, to the ones that want to increase their AI usage.



The role offers visibility across all Commission DGs, from those with advanced AI capabilities to those seeking to expand their use of AI.

Your role is to lead a team in Luxembourg and Brussels to support Commission AI governance, ensure compliance with the EU AI Act, other relevant regulations, and internal guidelines of Commission's AI solutions, and develop corporate-level communication, collaborate in the creation of trainings and awareness initiatives for general staff, managers, and AI specialists.

You will establish the technical vision, oversee and participate in team activities, create business cases and deliver models for the services—sometimes with external partners. Additionally, you will liaise with other AI related stakeholders via the management of the Interservice Steering Group on AI and the different AI related interservice working groups, and prepare reports for the Unit, the management of the Directorate and corporate boards. Relevant topics to follow are high-risk use cases, transparency, AI explainability, cybersecurity, risk management, etc.

## **WE LOOK FOR**

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We are looking for a candidate who will demonstrate some of the following required skills and characteristics:

- Practical experience in the development of AI based systems, AI models development and evaluation including alignment.
- Knowledge/understanding of AI technologies
- Knowledge/experience of regulatory supervision and enforcement in any related domain.
- Knowledge/experience in the preparation of IT/AI governance, guides, instructions and procedures.
- Project management, team leadership and budget management experience
- Additional expertise or academic background on legal matters.
- Professional experience in an international and multicultural environment.

The ideal candidate will possess some, or all of the following:

- A master's degree in IT, computer science, engineering/science or other relevant domain.
- At least one year of experience as a research scientist, computer scientist, software and data engineer, hardware specialist or other technical staff.
- Project management, team leadership and budget management experience.
- Experience working in complex public or private environments.
- Excellent written and spoken English communication skills.
- Experience delivering trainings and public presentations.
- Commitment to ongoing technical and personal development.
- Strong analytical and problem-solving abilities, able to manage multiple tasks and large volumes of information under time constraints.
- High customer orientation, commitment, and flexibility.

## **HOW TO EXPRESS YOUR INTEREST?**

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With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.



In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:

1. your CV
2. completed application form.

Please send these documents by the publication deadline to [DIGIT-B1.001@ec.europa.eu](mailto:DIGIT-B1.001@ec.europa.eu) indicating the call for interest reference **EC/2026/DIGIT/456893** in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

#### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.
- Have passed an EPSO CAST in the relevant Function Group for this position. At the stage of the application, it is sufficient to be registered in the [EPSO CAST](#) data base.

#### Qualifications:

- (a) Have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

#### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>2</sup>
- AND have a satisfactory knowledge (minimum level B2)<sup>3</sup> of a second official language of the EU, to the extent necessary for the performance of the duties.

#### ➤ What about the selection steps?

The selecting unit chooses from the EPSO database<sup>4</sup> candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best

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<sup>2</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

<sup>3</sup> For details on language levels, please see the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>).



candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

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<sup>4</sup> Therefore, candidates who did not pass already a CAST on the level Function Group IV, should register their profile at this [address](#).



## **2. Recruitment**

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

### **➤ Type of contract and working conditions**

The place of employment will be in **Luxembourg**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG IV**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **first contract will be 1 year**. Subject to the interest of the service, the contract may be renewed one or more times up to a maximum duration of 6 years.

The duration of the renewal(s) will be defined according to the General Implementing Rules in force at that moment (currently, [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents).

Contract agents recruited in Function Group IV have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).



For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.