



## **MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

### **WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:**

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to try several areas of move between different policy
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

### **We recruit from a wide range of backgrounds and actively promote diversity and inclusion:**

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

## STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- **[temporary agents](#)** are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- **[contract agents](#)** may provide additional capacity in specialised fields where an insufficient number of officials is available. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

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<sup>1</sup> Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



# Policy coordinator

## in SG of the European Commission

**Job title:** Policy Coordinator

**Domain:** Digital policies

**Where:** Unit SG.E3 - „(Technological sovereignty and Innovation)“, Brussels

**Function Group:** FG IV

**Contract Type:** 3b

**Express your interest until:** 01/05/2026 - 12.00 (noon, Brussels time)

### WE ARE

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Unit E.3 is responsible for coordinating the preparation and implementation of policies in the areas consumers policies, company law, civil justice along with economic and societal policies on AI, digital platforms, digital networks and connectivity, data economy, digital rights, cybersecurity, audiovisual and copyright, research and innovation, and startups and scaleups. It ensures that the Commission work in these fields contributes to the competitiveness, simplification, acceleration, and implementation priorities. This entails advice to the cabinet of the President von der Leyen on the areas covered by the unit, supporting the development of the proposals (legislative and non-legislative) in the areas covered by the unit, ensuring collegiality and participation of other services of the Commission to the decision-making process, following the negotiations of the co-legislators on the legislative proposals covered by the unit and supporting the relevant Commission services in implementing their policies, in cooperation with other services.

The unit provides the secretariat for the Commissioners' Project Groups on Artificial Intelligence and Startups and Scaleups. In fulfilling its coordination tasks, the unit collaborates closely with several Commission services: JUST (Directorate-General for Justice and Consumers) in particular when it comes to consumers, company law and civil justice; CNECT (Directorate-General for Communications Networks, Content and Technology) including as part of the enforcement of the Digital Services Act; RTD (Directorate-General for Research and Innovation), JRC (Joint Research Centre), as well other units in the Secretariat-General. The unit follows the work of the European Parliament's Committee on Industry, Research and Energy (ITRE), as well as the relevant meetings of the Transport, Telecommunications and Energy Council (TTE Telecommunications) and Competitiveness Council (COMPET Research).

### WE PROPOSE

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We propose an attractive position in the area of Digital Services Act (DSA), with an exclusive focus on coordinating work across services in the context of the enforcement of the DSA by the European Commission. The position will be financially supported by the DSA fees pursuant to Article 43 DSA. The successful candidate is expected to support the DSA enforcement team in DG CNECT and



oversee the development and implementation of enforcement actions and implementation in areas related to e-commerce, protection of minors and other societal risks vis-à-vis very large online platforms and very large online search engines. Such activities entail collaboration with DG CNECT on the designation of platforms under DSA; set-up, maintenance and operation of relevant databases and information sharing systems; supporting the collegial decision making within the Commission with the view of the work of DSA Board; DSA investigations; as well as any other relevant work related to DSA implementation.

The successful candidate would be responsible for coordination in the designated areas, in view of ensuring that the concrete initiatives and proposals are fully aligned with the political objectives of the President and the College of Commissioners. They would be expected to work very closely with DG CNECT, as well as with other services relevant for DSA implementation (JUST, GROW, TAXUD, LS, HOME).

## **WE LOOK FOR**

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We are looking for an experienced and motivated colleague who would be expected to quickly integrate in the team and work in a pro-active and autonomous way. The successful candidate should focus on delivering the Commission's priorities and ensure good and constructive relations across Commission services and other institutions and stakeholders, as appropriate. The successful candidate should have a solid knowledge and proven track record in the area of DSA, as well as the ability to translate this into policy. Knowledge of consumer protection, market surveillance and child protection online is an asset. The successful candidate should be able to combine detailed knowledge of relevant file with the focus on the bigger picture. They should be able to quickly analyse and present complex policy issues and have excellent negotiation skills. The successful candidate should be result-oriented and apply Commission rules and policies in an efficient and pragmatic way. They should understand the better regulation rules and the working methods of the Commission. The successful candidate will work as a member of a strong team, working closely with other parts of the SG and other interlocutors. They will be expected to deliver high-quality input in a time-sensitive and political environment. This includes the ability to organize her/his work in line with the needs of the service.

## **HOW TO EXPRESS YOUR INTEREST?**

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With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.

In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
  1. your CV
  2. completed application form.

Please send these documents by the publication deadline to [SG-E3-](#)



[VACANCIES@ec.europa.eu](mailto:VACANCIES@ec.europa.eu) indicating the call for interest reference EC-2026-SG-514992 in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

##### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.
- Have passed an EPSO CAST in the relevant Function Group for this position. At the stage of the application, it is sufficient to be registered in the [EPSO CAST](#) data base.

##### Qualifications:

- (a) Have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

##### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>2</sup>
- AND have a satisfactory knowledge (minimum level B2)<sup>3</sup> of a second official language of the EU, to the extent necessary for the performance of the duties.

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<sup>2</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

<sup>3</sup> For details on language levels, please see the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>).



➤ **What about the selection steps?**

The selecting unit chooses from the EPSO database<sup>4</sup> candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

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<sup>4</sup> Therefore, candidates who did not pass already a CAST on the level Function Group IV, should register their profile at this [address](#).



## **2. Recruitment**

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

### **➤ Type of contract and working conditions**

The place of employment will be in **Brussels**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG IV**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **first contract will be 1 year**. Subject to the interest of the service, the contract may be renewed one or more times up to a maximum duration of 6 years.

The duration of the renewal(s) will be defined according to the General Implementing Rules in force at that moment (currently, [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents).

Contract agents recruited in Function Group IV have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).



For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.