

#### MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

#### WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:

- Interesting and challenging jobs with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to move between different policy areas throughout your career
- A package of flexible working conditions including the possibility of teleworking we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

## We recruit from a wide range of backgrounds and actively promote diversity and inclusion:

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

For more information ec.europa.eu/work-with-us

#### STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- <u>temporary agents</u> are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- <u>contract agents</u> may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different staff categories

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<sup>&</sup>lt;sup>1</sup> Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



### **Commission Chief Architect**

# in the Office for Infrastructure and Logistics of the European Commission

Selection reference: : OIB/COM/2025/2740

Domain: BUILDINGS and SUPPLIES (incl logistics)

Where: Department RE – "Management of Real Estate", Brussels

Staff category and Function Group: Temporary agent 2b - Administrator

**Grade range:** AD5-7

Publication deadline 28/11/20025 - 12.00 (Brussels time)

**WE ARE** 

The mission of OIB, the Office for Infrastructure and Logistics in Brussels, is to ensure a functional, safe and comfortable workplace for Commission staff and to provide high quality support services, based on a client-oriented approach in an environmentally friendly and cost-effective way. OIB is responsible for the accommodation of staff, management of social infrastructure (canteens, daycare, etc.) and logistics, as well as social infrastructure on the Ispra site in Italy.

The Real Estate Department (OIB.RE) within the Office for Infrastructure and Logistics in Brussels (OIB), is responsible for implementing the Commission's real estate policy and managing its buildings' portfolio in Brussels. The Commission Chief Architect, reports directly to the Head of Departement Real Estate, closely follows real estate developments in Brussels, analyses them, and provides strategic advice on the Commission's real estate projects and policies in this backdrop

#### **WE PROPOSE**

We propose the job of "Commission Chief Architect" with the following tasks:

- Analyses real estate projects from architectural, urbanistic, environmental, sustainability, and financial perspective.
- Contributes to the conception, development, implementation, and assessment of the Commission's real estate policy and concrete projects.
- Provides expert advice on the real estate and urban planning policies of the Brussels-Capital Region.
- Represents the Commission in meetings with local, regional, and federal authorities, NGOs, universities, and other relevant stakeholders
- Liaises closely with the "Bouwmeester Maître Architecte" of Brussels-Capital Region and with service responsible for urban planning, architecture, environment, and cultural heritage.
- Coordinates high-profile architectural initiatives and events, including international competitions and collaborative projects, fostering innovation and inclusive design upon request.
- Communicates effectively with colleagues and stakeholders at all political and administrative levels, ensuring knowledge sharing and alignment with Commission priorities.



#### **WE LOOK FOR**

We are looking for a Commission Chief Architect. The ideal profile for the job has the following features:

#### 1. Required

- A diploma in Architecture.
- At least a 10 years' experience as an architect or project manager in the construction of large-scale office buildings, conference facilities or similar projects. Ideally, having worked in pluri-disciplinary and multicultural teams in the field of architecture, including urban planning and policy development.
- At least 3 years' experience in developing or advising on local / regional / national Urban Policies, such as urban planning, architectural quality, sustainability, circular economy, innovative practices. Particularly, in connection with projects that integrate institutional buildings into the city's urban environment and community life (e.g. Ground Floor Activation, adaptive reuse of public buildings, urban regeneration initiatives, etc.).

#### 2. Desired

- Experience in policy drafting, sustainable built environment, circular economy and innovative design practices such as New European Bauhaus.
- Experience in coordinating high-profile architectural events or initiatives and jurying or contributing to internal architectural competitions.
- Be able to demonstrate of an in-depth understanding of Brussels-Capital Region's planning, functioning and urban, architectural and environmental policies.

#### 3. Personal qualities required for the position (assessed during the interview)

- Flexibility and resilience
- Creativity
- Organizational skills
- Negotiation skills
- Stakeholder management at across local, regional, national or international levels
- Effective communication and networking skills
- Team spirit
- Results oriented
- 4. **Languages :** English(C1 Level) and French (B2 level)

#### **HOW TO EXPRESS YOUR INTEREST?**

You should send your documents in a single pdf in the following order:

1. your CV 2. completed application form.

Please send these documents by the publication deadline to OIB-VACANCIES@ec.europa.eu indicating the selection reference OIB/COM/2025/2740 in the subject.

No applications will be accepted after the publication deadline.



#### **ANNEX**

#### 1. Selection

#### Am I eligible to apply?

#### You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

#### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen
- Have fulfilled any obligations imposed by applicable laws concerning military service
- Are physically fit to perform the duties linked to the post
- Produce the appropriate character references as to suitability for the performance of the duties.

#### Qualifications:

In order to be recruited for this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

#### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>2</sup>
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

#### What about the selection steps?

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

<sup>&</sup>lt;sup>2</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority<sup>3</sup>. If these candidates do not best fit the requirements for the position, the Commission can recruit a temporary agent.

For temporary agents under Article 2(a) of the <u>Conditions of Employment of Other Servants</u>, the post is published directly on the EPSO website, without mandatory prior internal publication.

A selection panel will choose a limited number of candidates for interview, based on the CV and application form that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.** 

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and in French.

#### 2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical checkup, carried out by the Commission.

#### > Type of contract and working conditions

The place of employment will be **Brussels** 

In case the successful candidate is not an official or a competition laureate, they will be recruited as a **temporary agent under Article 2(b)/2(d) of the** Conditions of Employment of Other Servants, in function group AD.

<sup>&</sup>lt;sup>3</sup> Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or interinstitutional vacancy portal).



#### ➢ Grade

The recruitment grade, as well as the step in that grade, will be determined in accordance with <u>Commission Decision C(2025)4716</u> on policies for the engagement and use of temporary agents and with <u>Commission Decision C(2013)8970</u> laying down the criteria applicable to classification in step on engagement.

The recruitment grade will be calculated based on the qualifications and the number of years of professional experience, according to Art. 13 of the Commission Decision C(2025)4716. Higher grades may be granted exceptionally.

The duration of the **1**<sup>st</sup> **contract will be up to 4 years.** The contract might then be extended only once for a maximum of 2 years and in the interest of service, in accordance with <u>Commission Decision C(2025)4716</u> on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to <u>Working conditions and benefits of EU Careers</u>.

For information related to Data Protection, please see the <u>Specific Privacy Statement</u> under "7. Information to data subjects on their rights", to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.