



MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:

- Interesting and challenging jobs with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to move between different policy areas throughout your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

We recruit from a wide range of backgrounds and actively promote diversity and inclusion:

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden¹. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

For more information ec.europa.eu/work-with-us

STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

¹ Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



Head of Sector

in the Office for Infrastructure and Logistics in Brussels

of the European Commission

Selection reference: OIB/COM/2025/2205

Domain*: BUILDING and supplies

Where: Sector OIB.001 – “Representations – infrastructure”, Brussels

Staff category and Function Group: Temporary agent 2b – Administrator

Grade range: AD5-7

Publication deadline: 27.10.2025 - 12.00 (Brussels time)

WE ARE

The mission of the Office for Infrastructure and Logistics in Brussels (OIB) is to ensure a functional, safe and modern workplace for Commission staff and to provide high quality support services, based on a client-oriented approach and in an environmentally friendly and cost-effective way.

The sector OIB.001 “Representations Infrastructure” is responsible for the infrastructure and some logistical support to the 33 Representations and regional offices for the European Commission in the Member States, as well as the Commission Office in Nuuk (Greenland). The sector is directly attached to OIB’s Head of Service. It brings together OIB’s expertise and competences for the benefit of the EC Representations and regional offices in terms of infrastructure management. The sector’s activities and responsibilities are wide-ranging; they include real estate prospecting, legal support, supporting negotiations with the national administrations, providing support on logistics issues, coordinating and providing advice on EMAS standards and on health and safety issues, and more. Extensive cooperation within OIB is essential.

Under the leadership of its Head of Sector, the sector also works closely with a wide range of internal and external stakeholders, including the European Parliament, national administrations, as well as an important number of DGs or services in the Commission, not least DG COMM and central services, including DG BUDG, HR.DS and DIGIT.

WE PROPOSE

OIB.001, the “Representations Infrastructure” sector is seeking to hire its Head of Sector.

The position will consist of taking an interesting and broad management role at OIB. Your main responsibilities derive from the newly acquired responsibility of OIB (transferred from DG COMM in 2025) in the field of infrastructure management and logistical support for the EC Representations and regional offices, and the sector’s continuous integration in OIB.

Within unit OIB.001 you will be responsible of leading a multidisciplinary team of which each member is committed to delivering high quality work and cultivating excellent team spirit.



Your main tasks will be to:

- provide strategic support and advice as regards real estate projects (surveys, market prospectations, call for tenders and management of lease or purchase contracts) covering both selection and fit-out works for premises of Representations/Houses of Europe with the support of OIB's domain leadership in logistics, while creating synergies with the relevant OIB Departments and units
- manage the evolution of several important specific projects in order to advise OIB senior management, following local and corporate priorities, in a context of scarce resources
- ensure administrative coordination of the sector, including preparation of building files for inter-service consultations and budget follow-up
- manage a team that provides support to staff both in Brussels and in the Representations and that coordinates with multiple stakeholders within the Commission and from the European Parliament involved in real estate
- Draft information notes to the services and briefing for the senior management as part of the daily work
- Develop... in-depth cooperation and trust-based work relationship with both OIB management and staff, and all stakeholders
- Provide... and build a broad technical and management knowledge in close cooperation with the team and will act as their guidance and support and manage key risks to deliver results in a forward-looking manner.

WE LOOK FOR

We are looking for a dynamic, flexible and people-oriented Head of Sector.

The ideal profile for the job is:

1. Required

- A minimum of 10 years' experience in architecture, public real estate, public procurement, contracts, logistics
- A solid knowledge of EMAS, and Health & Safety matters
- A solid experience in human resources management
- Relevant experience in strategic thinking with the ability to provide well-founded advice on real estate and logistics issues.

2. Desired

- Ideally a good knowledge of HR procedures and rules in a European Commission setting, or ability to lead them efficiently
- Very good knowledge of OIB's work, competences and ways of working
- Leadership skills to inspire and elevate your team of 10 professionals to reach their full potential and support their continuous development
- A strong result-oriented approach of projects and the ability to prioritise and organise in a fast-paced setting
- A solid experience of representing a DG/service or the EC in meetings with internal and external stakeholders, including ideally also in an European Parliament setting
- Ability to optimise procedures and contribute to planning impactful operations



3. Personal qualities required for the position (assessed during the interview)

- Flexibility and resilience
- Work well under pressure
- Proactivity and Organisation and planning
- Analytical thinking and Synthesis skills
- Respect for deadlines
- Rigor
- Ability to set priorities
- Leadership skills

4. Languages

- French: Advanced (C1)
- English: Advanced (C1)
- Any other EU language(s) would be an advantage to ease the communication and collaboration with national administrations.

HOW TO EXPRESS YOUR INTEREST?

You should send your documents in a single pdf in the following order:

1. your CV
2. completed application form.

Please send these documents by the publication deadline to OIB-VACANCIES@ec.europa.eu indicating the selection reference OIB/COM/2025/2205 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen
- Have fulfilled any obligations imposed by applicable laws concerning military service
- Are physically fit to perform the duties linked to the post
- Produce the appropriate character references as to suitability for the performance of the duties.

Qualifications:

In order to be recruited for this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma. .

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU²
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ What about the selection steps?

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

² The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority³. If these candidates do not best fit the requirements for the position, the Commission can recruit a temporary agent.

For temporary agents under Article 2(a) of the [Conditions of Employment of Other Servants](#), the post is published directly on the EPSO website, without mandatory prior internal publication.

A selection panel will choose a limited number of candidates for interview, based on the CV and application form that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English/French and possibly in another language.

2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

➤ Type of contract and working conditions

The place of employment will be **Brussels**

In case the successful candidate is not an official or a competition laureate, they will be recruited as a **temporary agent under Article 2(b) of the [Conditions of Employment of Other Servants](#), in function groups AD, AST or AST/SC.**

³ Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



➤ **Grade**

The recruitment grade, as well as the step in that grade, will be determined in accordance with [Commission Decision C\(2025\)4716](#) on policies for the engagement and use of temporary agents and with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

The recruitment grade will be calculated based on the qualifications and the number of years of professional experience, according to Art. 13 of the Commission Decision C(2025)4716. Higher grades may be granted exceptionally.

The duration of the **1st contract will be up to 4 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service, in accordance with [Commission Decision C\(2025\)4716](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.