



MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:

- Interesting and challenging jobs with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to move between different policy areas throughout your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

We recruit from a wide range of backgrounds and actively promote diversity and inclusion:

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden¹. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

For more information ec.europa.eu/work-with-us

STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

¹ Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



Project leader – Assessor

Directorate-General for Health and Food Safety (DG SANTE) of the European Commission

Selection reference: SANTE/COM/2025/2091

Domain: Audit

Where: Unit F5 – Health Protection, Grange, IRELAND

Staff category and Function Group: Temporary agent 2b – Administrator

Grade range: AD5-7

Publication deadline: 04.11.2025 - 12.00 (Midday, Brussels time)

WE ARE

The Directorate-General for Health and Food Safety (DG SANTE) aims to give Europeans the peace of mind that comes with access to healthcare, safe food and protection against epidemics and diseases. Our goal is to build and maintain Europe's high standards on food and feed safety, food sustainability, animal and plant health, and deliver the most affordable, accessible and high-quality health systems.

Unit SANTE.F5 - Health Protection is one of the units in Directorate F (Health and Food Audits and Analysis) of DG SANTE. The Directorate is based in Grange, Co. Meath, Ireland.

The unit is responsible for carrying out, in the area of Health Protection, joint assessments, audits and other tasks concerning the control and monitoring of the applicable standards. The responsibilities of the unit cover medical devices, antimicrobial resistance, active pharmaceutical ingredients for human use, clinical trials for human medicines and veterinary medicinal products.

The implementation of Regulation (EU) 2017/745 on medical devices and Regulation (EU) 2017/746 on *in-vitro* diagnostic medical devices is a key priority for the European Commission and Member States, and joint assessments are a legal obligation under these Regulations. The goal of joint assessments is to contribute to ensuring that only appropriately resourced and adequately performing notified bodies certify medical devices and *in-vitro* diagnostic medical devices.

Each joint assessment is carried out by the concerned national authority together with a joint assessment team composed by Commission experts/auditors and, at least, two national experts. An on-site assessment is part of the overall assessment process of: i) conformity assessments bodies, in the context of their designation, and ii) notified bodies, in the context of their re-assessment and extension of their scope of designation.



WE PROPOSE

A post of project leader in Unit F5.

The jobholder's main task is to lead the organisation of joint assessments in the field of medical devices and *in-vitro* diagnostic medical devices. Such a task involves coordinating and overseeing the corresponding outputs produced by the different joint assessment teams, as well as promoting the availability and organising the participation of Member States' experts.

In addition, the project leader should also take the lead in the organisation of other related activities of the medical devices team, notably the liaison with the corresponding policy unit and the organisation of training for Member States' experts.

Lastly, the project leader is expected to contribute to the management of other areas covered by the unit, on a needs basis.

WE LOOK FOR

1. A colleague to coordinate the organisation and execution of joint assessments of conformity assessment/notified bodies in the area of medical devices, and other related activities. The successful candidate should therefore be a graduate in a discipline such as bio-medical engineering, medicine, pharmacy, bio-medical sciences, veterinary science, or equivalent.
2. At least 3 years of professional experience working in the area of medical devices are absolutely essential for the successful candidate. That experience must refer, at least for 2 years, to the execution of joint assessments, including, preferably, the coordination of joint assessment teams.
3. The successful candidate could have gathered the above experience at different levels, for instance, working in a national/international authority/regulator, in an authority responsible for notified bodies, or in a conformity assessment/notified body.
4. The successful candidate must possess a comprehensive knowledge of the EU legislative framework governing the area of medical devices, and also a thorough knowledge of the framework pertaining to joint assessments.
5. The successful candidate must have at least 1 year of experience managing teams, and has to be a resilient individual with very strong soft skills.
6. The successful candidate must be a committed and motivated individual, with a strong capacity for teamwork and the flexibility necessary to deal with unexpected tasks. In addition, she/he must have strong interpersonal and negotiation skills, as the job involves (on top of managing an internal team within the Commission) liaising with national experts participating in joint assessments. Per year, the jobholder is expected to participate in up to 10 in-person meetings/fora with national authorities and/or stakeholders, in the context of the joint assessment process. Moreover, she/he could be required to participate (on a needs basis) in up to 2-3 on-site assessments.
7. The successful candidate should have demonstrable analytical and technical skills to correlate and compare information from different sources.



HOW TO EXPRESS YOUR INTEREST?

You should send your documents **in a single pdf** in the following order:

1. your CV
2. completed application form.

Please send these documents by the publication deadline to SANTE-HR-PUBLICATIONS@ec.europa.eu indicating the selection reference **SANTE/COM/2025/2091 in the subject.**

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen
- Have fulfilled any obligations imposed by applicable laws concerning military service
- Are physically fit to perform the duties linked to the post
- Produce the appropriate character references as to suitability for the performance of the duties.

Qualifications:

In order to be recruited for this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU²
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ What about the selection steps?

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

² The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority³. If these candidates do not best fit the requirements for the position, the Commission can recruit a temporary agent.

For temporary agents under Article 2(a) of the [Conditions of Employment of Other Servants](#), the post is published directly on the EPSO website, without mandatory prior internal publication.

A selection panel will choose a limited number of candidates for interview, based on the CV and application form that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in another language.

2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

➤ Type of contract and working conditions

The place of employment will be **Grange** (Ireland).

In case the successful candidate is not an official or a competition laureate, they will be recruited as a **temporary agent under Article 2(b) of the [Conditions of Employment of Other Servants](#), in function groups AD.**

³ Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



➤ **Grade**

The recruitment grade, as well as the step in that grade, will be determined in accordance with [Commission Decision C\(2025\)4716](#) on policies for the engagement and use of temporary agents and with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

The recruitment grade will be calculated based on the qualifications and the number of years of professional experience, according to Art. 13 of the Commission Decision C(2025)4716. Higher grades may be granted exceptionally.

The duration of the **1st contract will be up to 4 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service, in accordance with [Commission Decision C\(2025\)4716](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.