



MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to try several areas or move between different policy areas in your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

We recruit from a wide range of backgrounds and actively promote diversity and inclusion:

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

For more information ec.europa.eu/work-with-us

STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers **non-permanent** positions. There are two categories of non-permanent staff:

- **[temporary agents](#)** are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- **[contract agents](#)** may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)



EXTERNAL AUDIT ASSISTANT

RELATIONS WITH PARLIAMENT, COUNCIL AND ECA

in DG Regional and Urban Policy

of the European Commission

Job title: External Audit Assistant

Domain: AUDIT, CONTROL and INSPECTION

Where: Unit REGIO.EMPL.DAC.7 – “Coordination, Relations with the ECA and OLAF”, Brussels

Function Group: FG III

Contract Type: 3b

Express your interest until: 16.10.2025 - 12.00 (noon, Brussels time)

WE ARE

The Joint Audit Directorate for Cohesion (Direction d'audit de la Cohésion - DAC) provides assurance and audit results to both Directors-General - of DG EMPL and DG REGIO - for all funds under Cohesion policy as well as indirect and direct management. The DAC is entrusted to test the effectiveness of management and control systems, ensure the respect of applicable rules for all programmes. These are key factors that will contribute to the success and good reputation of the Funds.

Unit DAC.7 is a single audit coordination unit for both DGs. The core mission is the methodological support on audit matters to the operational audit units of the DAC and the Member States' audit authorities. Moreover, it includes the high-level reporting on audit activities of the DAC (including the contribution on audit assurance to the Annual Activity Reports of the two DGs), the relations with the European Court of Auditors (ECA) on assurance and performance, including the discharge process. The unit also deals with matters of anti-fraud and relations with OLAF (Office Européen de Lutte Anti-Fraude) and EPPO (European Public Prosecutor's Office).

WE PROPOSE

The policy assistant contributes to the relations with the Court of Auditors and discharge bodies within a team of 8 staff members. The new colleague will, together with the team:

- Co-ordinate the work linked to each ECA performance audit which will be assigned to him/her inside the ECA team, in close cooperation with the team members.
- Assist in ensuring the quality review of Commission's replies provided on ECA findings in response to draft clearing letters and special reports.
- Participate in adversarial meetings with the ECA in view of the release of the related ECA special report, in cooperation with DG BUDG.
- Where necessary, attend the presentation of the special reports before CONT (committee at European Parliament) and/or Council.
- Co-ordinate the work linked to the ECA Statement of Assurance, in close cooperation with audit



units in the DAC.

- Contribute to the preparation of the Directors' General and Commissioners' briefings.
- Contribute to the Commission's replies to be provided to written parliamentary questions introduced in the context of the discharge process.
- Contribute to the presentation of the ECA Annual report before CONT (EP) and COMBUD (Council).
- Contribute to the Commission's comments on the different opinions provided by both Council and EP committees as well as on the draft discharge report and its amendments provided by CONT in view of granting discharge to the Commission;
- Assist in updating regularly the RAD (Reach Address Database) database managed by DG BUDG and aiming at following all recommendations issued by the ECA and discharge bodies.
- Assist in providing input needed on any monitoring activities requested at the level of the Directorate or the DGs on topics related to his/her files, preparation of the AAR or discussion of draft special reports to the DG EMPL Coordination and DG REGIO Board of Directors meetings.

WE LOOK FOR

We are looking for a proactive and motivated colleague with a positive, open mindset, eager to learn, adaptable to change, and ready to grow within a dynamic and collaborative team. The ideal candidate will be comfortable navigating between routine tasks and strategic challenges, managing shifting priorities, and contributing with flexibility and resilience – especially during peak periods. Strong planning and organisational skills are essential, as is the willingness to support others and step up when the workload intensifies.

The candidate should demonstrate a solid understanding of Cohesion policy, with experience in and/or knowledge of policy, audits or programme implementation considered a strong asset. Candidates should also have sharp attention to detail, coupled with the ability to distinguish what truly matters. A strong ability to communicate complex issues clearly and simply is essential, as are excellent drafting skills. The candidate must be capable of organising and prioritising their work autonomously, with a strong sense of responsibility and reliability. Good knowledge of English is essential, good knowledge of French is definitely an asset.

HOW TO EXPRESS YOUR INTEREST?

With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.

In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
 1. your CV
 2. completed application form.

Please send these documents by the publication deadline to Claudine.Guery@ec.europa.eu



and Agnieszka.KROLIKOWSKA@ec.europa.eu indicating the call for interest reference EC-2025-REGIO-250119 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.
- Have passed an EPSO CAST in the relevant Function Group for this position. At the stage of the application, it is sufficient to be registered in the [EPSO CAST](#) data base.

Qualifications:

- (a) Have a level of post-secondary education attested by a diploma OR
- (b) a level of secondary education attested by a diploma giving access to post-secondary education, and appropriate professional experience of at least three years.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU¹
- AND have a satisfactory knowledge (minimum level B2)² of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ What about the selection steps?

The selecting unit chooses from the EPSO database³ candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best

¹ The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

² For details on language levels, please see the Common European Framework of Reference for Languages (<https://europa.eu/europass/cedefop.europa.eu/en/resources/european-language-levels-cefr>).



candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

³ Therefore, candidates who did not pass already a CAST on the level Function Group III, should register their profile at this [address](#).



2. Recruitment

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

➤ Type of contract and working conditions

The place of employment will be in **Brussels**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG III**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **first contract will be 1 year**. Subject to the interest of the service, the contract may be renewed one or more times up to a maximum duration of 6 years.

The duration of the renewal(s) will be defined according to the General Implementing Rules in force at that moment (currently, [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents).

Contract agents recruited in Function Group III have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).



For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.