

# MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

## WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to try several areas of move between different policy your career
- A package of flexible working conditions including the possibility of teleworking we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

# We recruit from a wide range of backgrounds and actively promote diversity and inclusion:

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

For more information ec.europa.eu/work-with-us

## STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- <u>temporary agents</u> are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- <u>contract agents</u> may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different staff categories

<sup>&</sup>lt;sup>1</sup>Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



# **Statistical assistant**

# Directorate-General ESTAT (DG ESTAT) of the European Commission

Selection reference: ESTAT/COM/2025/171 Domain: Economics, Finance and Statistics Where: Unit ESTAT.E.5 - "Energy", Luxembourg Staff category and Function Group: Temporary agent 2b/2d Grade: AST 1- 4 Publication deadline: 13.06.2025 - 12.00 (Brussels time)

#### WE ARE

Eurostat, one of the Directorates-General of the European Commission, is the statistical office of the European Union. Eurostat's mission is to provide high quality statistics and data on Europe. Eurostat co-ordinates statistical activities at Union level and more particularly inside the Commission.

The unit "Energy" produces official energy statistics to support the EU's clean energy and climate targets, the Clean Industrial Deal and the Energy Union. We are cooperating very closely with other Directorates General of the Commission, for example on topics like energy efficiency, renewables, or energy market analysis. We are collecting annual and monthly data on different fuels and semestrial statistics on energy prices.

In total, 40 countries report to Eurostat, i.e. EU and EEA Member States, candidate and potential candidate countries and Energy Community Contracting Parties.

We are producing a variety of high-quality energy statistics covering energy production, energy transformation and energy consumption. For example, we:

- produce energy balances as a key input for monitoring progress towards the 2030 and 2050 energy and climate targets,
- calculate indicators relating to key European policy objectives, such as energy security, the share of energy from renewable sources or energy efficiency indicators, and for evaluating the National Energy and Climate Plans,
- collect and disseminate certain energy prices and competition indicators to assess electricity and gas markets.

We are involved in numerous development projects to respond to changing energy markets and evolving user needs.



We are developing statistical methodologies together with other international organizations, such as the UN and the OECD. For some of our data collections, we developed joint questionnaires with the International Energy Agency (IEA, an OECD body).

Unit ESTAT.E.5 "Energy" belongs to the Directorate "Sectoral and Regional Statistics" and comprises 18 persons.

## WE PROPOSE

Unit E.5 – Energy – of DG Eurostat is seeking to hire one statistical assistant. This is an interesting position in a friendly atmosphere and a motivated team

As statistical assistant, you will support our regular data collection and validation. You will be responsible for validating monthly and/or semestrial data collections on several of the following fuels: natural gas, oil, coal, electricity, crude oil imports, energy prices for gas and electricity. While the work is mainly autonomous on "your" countries, you will cooperate closely with one or several statistical officers and assistants in different fuel teams. Also, on specific thematic projects you might work in project teams of various compositions.

In view of continuous changes concerning IT platforms and/or questionnaires, you might be involved in their implementation and testing.

In essence, the successful candidate will process data, contribute to its analysis and its subsequent publication. S/he will be involved in the following mains tasks:

- Collecting statistical data from reporting countries within the regulatory deadlines;
- Efficiently validating very large data sets and optimizing related validation rules and IT tools;
- Spotting doubtful values via automatic and additional systematic checks and clarifying any such issue with the reporting countries, partly independently and partly in cooperation with the responsible statistical officer;
- Efficiently manipulating large data sets, for example using advanced features in MS Excel or in Eurostat's software for multidimensional tables MDT or in another statistical software package;
- Visualising and presenting statistical results in an appealing manner, such as in tables, graphs or maps, ready for publication;
- Supporting the statistical officers and cooperating with them on thematic projects;
- Producing tailor-made information and data; providing ad hoc statistical services requested from users such as other DGs, the European Parliament or journalists.



### WE LOOK FOR

We are looking for a motivated colleague with interest in energy and in statistics. The successful candidate should have a mix of technical and soft skills. We are looking for the following technical skills:

- Strong and proven numerical skills.
- Knowledge of statistics, statistical methods and processes (knowledge of the European Statistical System or energy related work experience would be an advantage).
- Hands-on experience in statistical data production at national or international level or dealing with large statistical datasets is an advantage.
- Sound understanding and efficient use of IT tools for data analysis, in particular of MS Excel, is essential. Some knowledge of VBA or R or equivalent statistical software packages, or at least interest in developing such advanced skills, would be desirable.
- The capacity and willingness to keep abreast with new IT developments and systems as well as with evolving user needs are important.
- Capacity to visualise statistical results in an appealing manner, in tables, graphs or maps, ready for publication is an advantage.

Moreover, the successful candidate should possess the following soft skills and personal qualities:

- Accuracy in her/his work and an eye for detail;
- Conscientiousness and a high sense of responsibility;
- Ability to learn fast and to adapt to changing requirements;
- Good communication and interpersonal skills and a cooperative spirit to deal with colleagues inside the team, across the DGs, with her/his counterparts in Member States and other reporting countries as well as with data end-users requiring custom-made solutions,
- The successful candidate should be able to manage tasks independently and prioritize effectively, partly independently and partly under the guidance of a statistical officer;
- A result-oriented approach and willingness to find the most efficient solutions.

The working language is predominantly English; knowledge of other EU languages is an asset.



## HOW TO EXPRESS YOUR INTEREST?

You should send your documents **in a single pdf** in the following order:

- 1. your CV
- 2. completed application form.

Please send these documents by the publication deadline to <u>ESTAT-HR-APPLICATIONS@ec.europa.eu</u> indicating the selection reference ESTAT/COM/2025/171 in the subject.

No applications will be accepted after the publication deadline.



# 1. Selection

## > Am I eligible to apply?

## You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

### Qualifications:

In order to be recruited for this position, you must have at least either a level of post-secondary education attested by a diploma, <u>or</u> a level of secondary education attested by a diploma giving access to post-secondary education, and appropriate professional experience of at least three years.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

#### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>2</sup>
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

<sup>&</sup>lt;sup>2</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



## > What about the selection steps?

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority<sup>3</sup>. If these candidates do not best fit the requirements for the position, the Commission can recruit a temporary agent.

A selection panel will choose a limited number of candidates for interview, based on the CV and application form that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.** 

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

# 2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical checkup, carried out by the Commission.

## > Type of contract and working conditions

The place of employment will be **Luxembourg**.

In case the successful candidate is not an official or a competition laureate, they will be recruited as a **temporary agent under Article 2(b)/2(d) of the** <u>Conditions of Employment of Other</u> <u>Servants</u>, in function group AST.

<sup>&</sup>lt;sup>3</sup> Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



## > Grade

The recruitment grade, as well as the step in that grade, will be determined in accordance with <u>Commission Decision C(2013)9049</u> on policies for the engagement and use of temporary agents and with <u>Commission Decision C(2013)8970</u> laying down the criteria applicable to classification in step on engagement.

The recruitment grade will be that of a new competition published or already planned in the field. If there is none, recruitment will be at the level of AST1, AST2 or AST3. The maximum recruitment grade is AST4, which may be granted under very exceptional circumstances, based on the assessment of the needs of the service, notably the nature of the profile sought, the level of responsibility to be exercised, or the labour market conditions for the profile in question, and the duration of the candidates' previous appropriate professional experience.

The duration of the  $1^{\text{st}}$  contract will be of 1 to 3 years. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with <u>Commission Decision C(2013)9049</u> on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to <u>Working conditions and</u> <u>benefits of EU Careers</u>.

For information related to Data Protection, please see the <u>Specific Privacy Statement</u> under "7. Information to data subjects on their rights", to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.