



## **MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

### **WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:**

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to try several areas of move between different policy your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

### **We recruit from a wide range of backgrounds and actively promote diversity and inclusion:**

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

## **STAFF RECRUITED ON CONTRACTS**

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

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<sup>1</sup> Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



## **Programme Manager – EU Policies – Social Climate Fund (Romania) DG Employment, Social Affairs and Inclusion European Commission**

**Job title:** Programme Manager

**Domain:** European Public Administration

**Where:** Unit EMPL C5 – Romania and Bulgaria, Brussels

**Function Group:** FG IV

**Contract Type:** 3b

**Express your interest until:** 04.07.2025 - 12.00 (noon, Brussels time)

### **WE ARE**

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The Directorate-General for Employment, Social Affairs, and Inclusion (DG EMPL) is a department within the European Commission.

The mission of our unit EMPL C5 is to contribute to attaining the aims and objectives contained in the European Pillar of Social Rights, to support fair green and digital transitions as well as to contribute to enhanced economic and social resilience in Romania and Bulgaria.

The Units ensure, in close cooperation with the Member States and stakeholders (such as the social partners, civil society, etc.), the efficient and effective programming and implementation of the European Social Fund Plus (2021-2027), the European Social Fund, the European Social Fund, the Youth Employment Initiative, and the European Fund for the Most Deprived (2014-2020). It coordinates these funds with other European funding streams, including the European Regional Development Fund, the Just Transition Fund and the Recovery and Resilience Facility, which it contributes to assess and monitor.

The implementation of the Social Climate Fund in the Member States will start in 2026, with Member States submitting their Social Climate Plans in the course of 2025. A position is available at the Unit EMPL.C.5 with the aim to support the successful implementation of the Fund in Romania. The person recruited on this post will be reallocated to the DAC (audit) in the course of the second half of 2026.

### **WE PROPOSE**

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The successful candidate will contribute to the negotiation of Social Climate Plans submitted by Romania and to the management of the Social Climate Fund. S/he will be in charge and provide policy steering to the Social Climate Fund preparation phase and cover horizontal area(s) of expertise in the fields of energy and transport poverty as well as the general and specific impact of the implementation of the EU Emissions Trading System 2 on vulnerable households, transport users and micro-enterprises. S/he will contribute to the units' analysis for the preparation and negotiation of the Romanian Plan and monitor policy and political developments in these areas in Romania as well as the progress in the implementation of the Social Climate Plan(s).

The successful candidate will work on a large variety of tasks aiming at:

- Providing policy analysis on the themes above, in particular in relation to the Social Climate



Fund and the Social Climate Plans, including an assessment of proposed costing estimates.

- Coordinating with other services at policy and technical level and producing reports to the attention of other institutions, as well as developing and contributing to the various studies undertaken by the Commission in the areas above.
- Providing guidance to the Member State in relation to its Social Climate Plan on the implementation, procedures, evaluation, and reporting.
- Providing contributions to briefing requests and replies to Parliamentary questions related to the Social Climate Fund and the coordination with other funds supported programmes.
- Assisting in the representation of DG EMPL in internal and external meetings with stakeholders, as well as EU interinstitutional relations.

## **WE LOOK FOR**

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We are looking for a highly motivated candidate, results-oriented and proactive. She/he should have confirmed strong analytical skills and a solid understanding of EU funding instruments, preferably through work experience at project, programme or EU level. Good relevant policy knowledge is also required for this position. Experience and knowledge about policy developments at EU and national level and in the areas of climate action, energy and transport poverty are strong assets.

The future colleague is expected to have good organisation skills, a good sense of initiative and responsibility as well as strong social and diplomatic skills. He/she must be a good team player, be able to quickly identify key issues and deliver quality outputs. Fluency in Romanian is a strong advantage. Good drafting skills in English is required for this position.

## **HOW TO EXPRESS YOUR INTEREST?**

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With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.

In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
  1. your CV
  2. completed application form.

Please send these documents by the publication deadline to [EMPL-C5-UNIT@ec.europa.eu](mailto:EMPL-C5-UNIT@ec.europa.eu) indicating the call for interest reference EC-2025-EMPL-469706 in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

##### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.

##### Qualifications:

- Have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

##### Languages:

- have a thorough knowledge (minimum level C1) of English<sup>2</sup>
- AND have a satisfactory knowledge (minimum level B2)<sup>3</sup> of a second official language of the EU, to the extent necessary for the performance of the duties.

#### ➤ What about the selection steps?

The selecting unit chooses from the EPSO database<sup>4</sup> candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

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<sup>2</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

<sup>3</sup> For details on language levels, please see the Common European Framework of Reference for Languages (<https://europa.eu/european-language-levels-cefr>).

<sup>4</sup> Therefore, candidates who did not pass already a CAST on the level Function Group IV, should register their profile at this [address](#).



For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

## **2. Recruitment**

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

### **➤ Type of contract and working conditions**

The place of employment will be in **Brussels**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG IV**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **first contract will be 1 year**. Subject to the interest of the service, the contract may be renewed one or more times up to a maximum duration of 6 years.

The duration of the renewal(s) will be defined according to the General Implementing Rules in force at that moment (currently, [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents).

Contract agents recruited in Function Group IV have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.



The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.