



## **MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, backgrounds, languages and cultures make the Commission a vibrant and inclusive place to work.

### **WE OFFER GREAT JOBS AND GREAT WORKING CONDITIONS:**

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies throughout your whole career
- Opportunities to try several areas of move between different policy your career
- A package of flexible working conditions including the possibility of teleworking – we care about your work-life balance
- A competitive financial package, including comprehensive healthcare, accident and pension schemes
- A multilingual, multicultural workplace where personal and career development are strongly promoted
- Multilingual schools for your children

### **We recruit from a wide range of backgrounds and actively promote diversity and inclusion:**

We do not only recruit political scientists and lawyers but are also looking for all kinds of profiles, including scientists, linguists, IT experts, data analysts and economists, as well as drivers and engineers.

We are committed to equal opportunities and to fostering a rich, diverse and inclusive working environment. We aim for our workforce to be representative of European society and strongly welcome applications from all qualified candidates. We actively seek to create a workplace where each staff member feels valued and respected, can give their best and can develop to their full potential.



To promote diversity and establish a geographically balanced pool of candidates, we strongly encourage applicants from Member States which are currently underrepresented in the European Commission workforce to apply. These Member States are currently Austria, Cyprus, the Czech Republic, Denmark, the Netherlands, Estonia, Finland, Germany, Ireland, Luxembourg, Malta, Poland, Portugal, Slovakia and Sweden<sup>1</sup>. Recruitment will however remain strictly based on the merits of all applicants and no positions will be reserved for nationals of any specific Member State.

For more information [ec.europa.eu/work-with-us](https://ec.europa.eu/work-with-us)

## STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission offers non-permanent positions. There are two categories of non-permanent staff:

- **[temporary agents](#)** are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- **[contract agents](#)** may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#)

---

<sup>1</sup>Please note that the list of underrepresented Member States may be subject to future amendment based on potential data changes over time.



# Statistical Assistant - Education administrative data

## DG ESTAT of the European Commission

**Selection reference:** ESTAT/COM/2025/463

**Domain:** Economics, Finance and Statistics

**Where:** Unit ESTAT.F.5 - „Education, health and social protection“, Luxembourg

**Staff category and Function Group:** Temporary agent 2b/2d – Statistical Assistant

**Grade:** AST 1- 4

**Publication deadline:** 12.03.2025 - 12.00 (Brussels time)

### WE ARE

---

Eurostat, one of the Directorates-General of the European Commission, is the statistical office of the European Union. Eurostat's mission is to provide high quality statistics and data on Europe. Eurostat co-ordinates statistical activities at Union level and more particularly inside the Commission.

The mission of Eurostat's Unit F5 "Education, health and social protection" is to provide high quality statistics (based on administrative data sources) on education, health and social protection and foster the production and dissemination of the statistical information needed to design, implement, monitor and evaluate related policies in the European Union. We collect, process, disseminate and analyse data and metadata on education, health and social protection as defined in statistical regulations and in line with Eurostat's statistical programme and priorities.

Unit F5 is one of the five units in the Directorate F "Social statistics" of Eurostat. The Unit includes around 20 people. In addition, several service providers contribute to the Unit's work as well. The Unit is currently organised in three teams, the first one dealing with social protection and health finance statistics the second one dealing with health non-finance statistics and health and safety at work and the third one dealing with education non-finance and finance statistics. Further, the Unit is in charge of a project dedicated to the development of Long Term Care statistics.

The selected candidate will be in the team dealing with education statistics based on administrative data.

### WE PROPOSE

---

To contribute to the implementation of the statistical programme, ensuring the industrialisation, standardisation and high quality of official European statistics in the area of education administrative data.



#### STATISTICS and general MATHEMATICS

- Test, validate and monitor the quality of statistical methods.
- Assist in developing statistical indicators.
- Contribute to the harmonisation and standardisation of processes, products and methods for official European statistics using modern IT technologies.

#### STATISTICS and general MATHEMATICS

- Contribute to the development of user-oriented activities, potential users and new products, create must-haves.
- Contribute to research and development (adding value to statistical products).
- Promote official methods and classifications to other organisations.

#### STATISTICS and general MATHEMATICS

- Maintain contacts and exchange of information within Eurostat and the relevant DGs of the Commission and with other EU Institutions concerning the regulation, harmonisation and co-ordination of statistical methods and procedures.
- Maintain contacts and exchange information with relevant bodies of the Member States and associated countries, as well as international organisations and committees, concerning the regulation, harmonisation and co-ordination of statistical methods and procedures.
- Support candidate and accession countries with the development of their statistical activities and monitor compliance with the statistical legal framework.
- Contribute to the organisation, preparation and drafting of documents for and to assuring the secretariat of committees, working groups and other meetings with public and private institutions, professional bodies and other relevant organisations in the statistical domain.
- Contribute to the drafting of legal acts, negotiating them with Member States, the Council and the European Parliament and monitoring the compliance in implementation.

#### STATISTICS and general MATHEMATICS

- Validate and format statistical data, calculate derived data and produce statistical estimates and projections.
- Develop bridging of statistical domains, data integration.
- Ensure availability of metadata and uniform archiving of data.
- Contribute to audit compliance and robustness of statistical methods, products and outputs, assess quality of statistical products, ensuring quality labelling of official European statistics.
- Collect, transmit and compile data for dissemination.

#### STATISTICS and general MATHEMATICS

- Contribute to the analysis and assessment of the sources' potential in combination with other sources, applying modern conceptual models.
- Analyse statistical data and draft statistical assessments and handle requests for information on statistical questions, communicating and advising on data for multi-functional use of the data warehouse to the user.
- Visualise results for dissemination (drafting texts, using multimedia, writing for the web).



- Promote the use of official European statistics by use of multimedia, standards and technologies adopted for Eurostat.
- Ensure bridging of statistical data communication standards (SDMX, XBRL) to the standards used in the public domain (DSPL) to facilitate dissemination.

#### SPECIFIC PROJECT/PROCESS MANAGEMENT

- Contribute to the strategy for the domains of responsibility, taking account of user needs, availability of resources and corporate aspects.
- Work on activities in accordance with the established principles of project/process management.

#### **WE LOOK FOR**

---

We look for a dynamic, highly motivated and pro-active person, adaptable to change and interested in working with the statistics associated with the EU education policies at large as well as in the management of statistical processes. Background and experience in statistical production and knowledge of MS Excel are required. Familiarity with working with databases would be an asset.

The candidate should have:

- the ability to work autonomously and as part of a team,
- good analytical skills,
- a sense of initiative and being pro-active,
- good drafting skills;
- ability to communicate efficiently and fluently with the public and to cooperate with stakeholders.

The job requires neither long working hours nor frequent missions. The main language of the unit is English.



## **HOW TO EXPRESS YOUR INTEREST?**

---

You should send your documents **in a single pdf** in the following order:

1. your CV
2. completed application form.

Please send these documents by the publication deadline to [ESTAT-HR-APPLICATIONS@ec.europa.eu](mailto:ESTAT-HR-APPLICATIONS@ec.europa.eu) indicating the selection reference ESTAT/COM/2025/463 in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

##### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

##### Qualifications:

In order to be recruited for this position, you must have at least either a level of post-secondary education attested by a diploma, or a level of secondary education attested by a diploma giving access to post-secondary education, and appropriate professional experience of at least three years.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

##### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>2</sup>
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

---

<sup>2</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



### ➤ **What about the selection steps?**

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority<sup>3</sup>. If these candidates do not best fit the requirements for the position, the Commission can recruit a temporary agent.

A selection panel will choose a limited number of candidates for interview, based on the CV and application form that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

## **2. Recruitment**

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

### ➤ **Type of contract and working conditions**

The place of employment will be **Luxembourg**.

In case the successful candidate is not an official or a competition laureate, they will be recruited as a **temporary agent under Article 2(b)/2(d) of the [Conditions of Employment of Other Servants](#), in function group AST.**

---

<sup>3</sup> Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).





## ➤ **Grade**

The recruitment grade, as well as the step in that grade, will be determined in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents and with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

The recruitment grade will be that of a new competition published or already planned in the field. If there is none, recruitment will be at the level of AST1, AST2 or AST3. The maximum recruitment grade is AST4, which may be granted under very exceptional circumstances, based on the assessment of the needs of the service, notably the nature of the profile sought, the level of responsibility to be exercised, or the labour market conditions for the profile in question, and the duration of the candidates' previous appropriate professional experience.

The duration of the **1<sup>st</sup> contract will be of 1 to 3 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.