



MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

We recruit from a wide range of backgrounds:

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information ec.europa.eu/work-with-us.



STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- **temporary agents** are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- **contract agents** may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



Budget officer

DG BUDG of the European Commission

Job title*: Budget Officer

Domain: Economics, Finance and Statistics

Where: Unit BUDG A2. 001 “CAP and structural policies”, Brussels

Function Group: FG IV

Contract Type: 3b

Express your interest until: 31/01/2025 - 18.00 (Brussels time)

WE ARE

We are a dynamic and forward-thinking team, responsible for over 60% of the EU budget. Our mission is to support the effective implementation of cohesion policy and natural resources policies, ensuring that budgetary resources are aligned with the political priorities.

Our Unit oversees the funds and programmes that support:

- Cohesion policy, driving economic growth and development across Europe.
- The Common Agricultural policy, ensuring food security and sustainable agriculture.
- The European Maritime, Aquaculture and Fisheries Fund, promoting sustainable fisheries and aquaculture practices.
- The LIFE programme, protecting the environment, climate and energy efficiency.
- The Just Transition Fund, supporting the transition to a low carbon economy in affected regions.
- The Carbon Border Adjustment Mechanism, reducing carbon emissions from imported goods to ensure a level playing field with the EU industry.
- The Innovation Fund, driving carbon-free innovation in heavy industry.
- The Social Climate Fund, addressing energy and transport poverty in the context of ETS II.
- Special instruments like the European Union Solidarity Fund and the Brexit Adjustment Reserve, providing support in times of crisis.

We prepare and defend vis-à-vis the budgetary authority the Commission draft budget proposal and ensure that adjustments are made in the budget to address emerging needs. We work closely with policy DGs throughout the annual budgetary cycle to ensure that the budgetary resources are aligned with the political agenda and implemented in accordance with financial and sectoral rules.



Our team contributes to the preparation and design of the next Multiannual Financial Framework (MFF), the EU's long-term budget plan. We have a key role in assessing new legislative proposals, ensuring that they are aligned with EU budget rules and sound financial management principles. To this end, we:

- Evaluate the financial implications of new policies and proposals.
- Provide expert advice on budgetary and financial matters.
- Contribute to the assessment of the EU's budgetary needs and priorities.

Following the 2023 staff survey and Commission-wide awards, DG BUDG is recognised for its staff engagement, quality of its Middle Management and greening efforts. Ensuring staff engagement remains high on our agenda, which is why we are keen to provide support for career development, specialised training and ensure smooth newcomers' integration.

WE PROPOSE

We are offering a unique opportunity to join our team as a contractual agent CA IV. You will have the opportunity to work on interesting projects, develop your expertise in EU budget and relevant EU policies, and make a real impact on the future of the EU budget.

You will be responsible for:

- In close collaboration with a more experienced colleague, ensuring the role of the budgetary rapporteur for the new Social Climate Fund. You will be involved in:
 - Engaging with DG EMPL (the AOD) and other DGs in the context of Draft Budget procedure as well as other relevant budgetary procedures, including the assessment of the requested needs, negotiations and providing the relevant information to the budgetary authority.
 - The assessment of Member States Social Climate plans, monitoring of the fund's implementation and following-up on any specific issues relevant to DG BUDG.
 - Collaboration with other DGs involved in the implementation of the fund while representing the interests of DG BUDG.
- Providing support to the budgetary rapporteur for the European Solidarity Fund.
- Ensuring the unit's liaison role for pilot projects and preparatory actions.
- Acting as the unit's BUDGPEDIA gardener.
- Assuming other horizontal tasks, such as preparation of briefings for the Commissioner and the hierarchy, answering to MEPs questions and the examination of interservice consultations.



You will be part of a vibrant team of experienced colleagues. Our team is known for its friendly and dedicated atmosphere, and we offer:

- A supportive Head of unit with a modern management style and respect for work-life-balance.
- Opportunities to work with other colleagues on interesting projects and develop your expertise in EU budget and policy matters.
- A comprehensive coaching programme to help you develop the necessary knowledge and understand how the unit works.
- Support in developing your skills, performance, internal mobility and career.

WE LOOK FOR

We are looking for a talented and enthusiastic colleague, who is passionate about EU policy and budget.

Are you self-motivated and do you enjoy taking the lead? Do you take a forward-looking and dynamic approach to new challenges? Do you thrive in a stimulating environment where you are encouraged to take initiatives and where you are supported in taking responsibility? Then you could be the person we are looking for.

You will also need:

- Good analytical skills and sound judgement to assess the potential impact of a proposal and to identify the most sensitive issues.
- Good oral and written communication skills to effectively negotiate with partner DGs and to brief the hierarchy in a succinct manner, using a non-technical terminology.
- To be able to react fast when needed.
- To have affinity in working with figures and databases.
- To be a team-player, open to dialogue with colleagues and ready to provide assistance when needed.

If you have experience/knowledge in the EU budget (budget and/or financial management), it would be an advantage for this post.

You should have a good command of English or French. Other languages are welcome.

The use of the usual IT tools, in particular an excellent command of Excel, is required.



HOW TO EXPRESS YOUR INTEREST?

With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.

In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
1. your CV 2. motivation letter 3. duly filled in application form.
Please send these documents by the publication deadline to BUDG-MAILBOX-A02@ec.europa.eu indicating the call for interest reference EC/2025/BUDG/GFIV/466481 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.
- Have passed an EPSO CAST in the relevant Function Group for this position. At the stage of the application, it is sufficient to be registered in the [EPSO CAST](#) data base.

Qualifications:

- (a) Have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU¹
- AND have a satisfactory knowledge (minimum level B2)² of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ What about the selection steps?

The selecting unit chooses from the EPSO database³ candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best

¹ The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

² For details on language levels, please see the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>).

³ Therefore, candidates who did not pass already a CAST on the level Function Group [IV], should register their profile at this [address](#).



candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.



2. Recruitment

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

➤ Type of contract and working conditions

The place of employment will be in **Brussels**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG IV**. General information on Contract Agents can be found at this link.

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the first **contract will be of 1 year**. Subject to the interest of the service, the contract can be extended to a maximum duration of 6 years.

The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the Specific [Privacy Statement](#) under "7. Information to data subjects on their rights", to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.