



MAKE A DIFFERENCE - JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

We recruit from a wide range of backgrounds:

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information ec.europa.eu/work-with-us.



STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



Programme Officer – EU Policies

in DG CNECT of the European Commission

Job title: Programme Officer – EU Policies

Domain: Information technology

Where: CNECT.H.3 – “eHealth, Well-being and Ageing”, Luxembourg

Function Group: FG IV

Contract Type: 3b

Express your interest until: 12.11.2024 - 12.00 (Brussels time)

WE ARE

The mission of the unit H.3 of DG CNECT is to enable digital transformation of health and care provision across the European Union, by maximising the potential of technologies, including Artificial Intelligence, and advancing research and deployment activities for the benefit of health and wellbeing of citizens. We are a very dynamic, hard-working and friendly team, working on a varied range of exciting files.

We collaborate closely with other units of DG CNECT as well as with other services of the European Commission, in particular DG SANTE and RTD. We have regular contacts also with e.g. DG GROW, JRC, and JUST, as well as with Member States and other stakeholders at large. We manage in-house Digital Europe deployment projects and act as the Policy DG for research and innovation projects managed by Executive Agencies.

WE PROPOSE

Unit H.3 of DG CNECT is seeking to hire a *Programme Officer*.

The position will consist of contributing to the unit’s activities in digital health policy, deployment and innovation. In particular, they will:

- contribute to strategy and policy discussions and initiatives in the areas of artificial intelligence for health; genomics; medical imaging; virtual human twins; mHealth; healthy living and ageing, taking into consideration the overall strategies of the Directorate-General;
- contribute to the definition and design of deployment and research actions to be included in the Work Programmes of Digital Europe and Horizon Europe;
- contribute to the definition, drafting and implementation of policy and legislative documents in line with the priorities of the unit and the Directorate-General;
- ensure the coherence and compatibility of the unit’s approaches with other actions and policies of the Directorate-General and the Commission as a whole;



- contribute to fostering innovation in the field of digital health, to organising seminars, workshops, events or working groups, as well as to communication activities, e.g. by presenting the Unit's work and the impact of its actions towards other European Institutions and external stakeholders: policy makers, industry representations, civil society, European and international organisations, academia and all relevant stakeholder bodies.

WE LOOK FOR

We are looking for a motivated and dynamic *Programme Officer* with proven organisational and interpersonal skills, as well as excellent analytical and problem-solving skills, and a good team-player with the flexibility to accept new tasks and quickly adapt to changes in the working environment.

The successful candidate should have very good communication skills, both drafting as well as presentational, and should be particularly apt to liaise with internal and external stakeholders. They should have a demonstrable ability to explain often complex concepts in clear, concise and understandable ways. They should be able to meet (often short) deadlines and deliver good quality work even under pressure.

The required profile for the job is a university education or equivalent and/or experience in the fields relevant for the unit's activities: medicine, life sciences, health economics, health technologies, public health policy, with focus on digital aspects; knowledge and/or experience in EU programme and/or policy coordination would be strong assets for this job. Job-related experience of at least 1 year is an essential requirement.

The unit's working language is English.

HOW TO EXPRESS YOUR INTEREST?

With a view to guaranteeing equal access to all, the Commission recruits from an open database of spontaneous applications. The present call for interests aims at helping the recruiters to identify potentially interested candidates within this database.

In practice, to express your interest, please follow the subsequent two steps:

1. If you are not registered yet in the open EPSO database, please do so at the following address: [CAST Permanent](#). Please select under selection procedures for contract agent the CAST permanent profile that best suits your education and experience.
2. You should send your documents in a single pdf in the following order:
 1. your CV
 2. motivation letter
 3. duly filled in application form.Please send these documents by the publication deadline to CNECT-H3@ec.europa.eu indicating the call for interest reference **EC/2024/CNECT/275480** in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a contract agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the position;
- Produce the appropriate character references as to suitability for the performance of the duties.
- Have passed an EPSO CAST in the relevant Function Group for this position. At the stage of the application, it is sufficient to be registered in the [EPSO CAST](#) data base.

Qualifications:

- (a) Have a level of education which corresponds to completed university studies of at least three years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted.

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU¹
- AND have a satisfactory knowledge (minimum level B2)² of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ What about the selection steps?

¹ The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

² For details on language levels, please see the Common European Framework of Reference for Languages (<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>).



The selecting unit chooses from the EPSO database³ candidates with the appropriate profile and invites them to an interview. For the interview a selection panel is set-up to assess the best candidates. Due to the large volume of applications that we may receive only candidates selected for the interview will be notified.

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

³ Therefore, candidates who did not pass already a CAST on the level Function Group IV, should register their profile at this [address](#).



2. Recruitment

The candidate selected for recruitment will be requested to provide documentary evidence in support of the statements made in the database and, where relevant, the call for interest.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up carried out by the Commission.

➤ Type of contract and working conditions

The place of employment will be in **Luxembourg**.

The successful candidate will be engaged as a **contract agent under Article 3(b) of the [Conditions of Employment of Other Servants](#), in function group FG IV**. General information on Contract Agents can be found at this [link](#).

The grade or proposed grade range, as well as the step in that grade, will be defined on the basis of the candidates' previous professional experience, in accordance with [Commission Decision C\(2017\)6760](#) laying down the criteria applicable to classification in step on engagement.

The duration of the first contract will be of **2 years**. Subject to the interest of the service, the contract can be extended to a maximum duration of 6 years.

The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2017\)6760](#) on policies for the engagement and use of contract agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).



For information related to Data Protection, please see the Specific [Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.