



## **MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

### **WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:**

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

### **We recruit from a wide range of backgrounds:**

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information [ec.europa.eu/work-with-us](https://ec.europa.eu/work-with-us).



## STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



**Policy officer**

## **DG TAXUD of the European Commission**

**Selection reference:** TAXUD/COM/2024/981

**Domain:** European Public administration

**Where:** Unit.TAXUD.B1 - Processes and Data, Customer Relationship and Planning, Brussels

**Staff category and Function Group:** Temporary agent 2b/2d - Administrator

**Grade:** AD 5-8

**Publication deadline:** 26.07.2024 - 12.00 (Brussels time)

### **WE ARE**

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The Directorate General for Taxation & Customs Union's (DG TAXUD) mission is to promote fair and sustainable policies that generate revenue for the EU and its Member States and ensure that EU citizens and businesses benefit from global trade and a safe and secure Single Market protected at its borders.

The mission of Directorate B is to lead the strategy, planning and design of the digital agenda for EU taxation and customs policies, implement customs tariffs policies and contribute to launching the new Carbon Border Adjustment Mechanism (CBAM) in the context of the Green Deal. The Directorate is also engaged in the negotiation of the Customs Reform proposal.

Within Directorate B, Unit TAXUD.B.1 "Processes & data, customer relationship and planning" is responsible for the management of new and ongoing digital customs policy initiatives and projects, such as those related to the implementation of the Union Customs Code (UCC) but also including other initiatives in the area of the Green Deal, the protection of the Single Market (and the EU citizens) as well as the strengthening of the competitiveness of European businesses. We analyse the impact of new policy initiatives on customs processes and IT systems and collaborate closely with internal and external (Member States and Trade associations) stakeholders to agree on the expected implementation. As such, we contribute to the protection of the Union borders and the fight against fraud for goods entering/crossing/leaving the Union.

The work will consist of activities to steer, plan and support the implementation of the digital segment of the UCC (by means of process and functional analysis activities); to manage specific new customs projects, which need to be initiated, elaborated and implemented, in collaboration with other Commission services, Member States and partner countries; to manage and monitor the Union acquis in the field of customs legislation.



## **WE PROPOSE**

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Unit B1 of DG TAXUD is looking for one position of a Policy officer to contribute to the reengineering of customs processes in view of digitalising, modernising and improving the functioning of the Customs Union.

The successful candidate will be part of a team in charge of the domain of customs, and in particular of the following aspects of the Union Customs Code (UCC) and future revisions:

- Analysis of customs requirements to support the political priorities of the Commission policy.
- Creation of the legal and policy framework for the digitalisation of customs processes and the implementation of the IT projects.
- Project management activities as well as trans-European coordination and support activities for the following domains:
  - Entry and import processes, including monitoring the implementation of the requirements in the national entry and import systems, the processes for special procedures, and the interconnections with other EU systems (such as CBAM).
  - Guarantee Management,
  - Binding Origin Information and Binding Valuation Information

## **WE LOOK FOR**

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An enthusiastic policy officer who has at least 3 years of professional experience in customs policy and digital implementation of legal and policy initiatives. In addition, the person should have excellent project management and collaboration skills to coordinate complex projects with diverse stakeholders in the area of electronic customs. The person should be well organised, rigorous and eager to deliver quality results on time; have strong coordination and planning skills. The person should have good communication skills and speak/write fluently in English (and preferably also in French) to different stakeholders with different backgrounds. The person should have the necessary skills to understand and design the customs processes in line with the EU legislation and to address the questions that arise from the perspective of different stakeholders.

The person should be able to proactively support working towards the strategic objectives of the Unit and the Directorate, and the overall objectives of the Directorate-General and Commission. The jobholder shall have a strong service orientation and a very good capacity of prioritisation. Good negotiations skills are also required, notably to steer the work of the unit's external partners.



We are looking for a motivated and open-minded colleague willing to be part of a multi-cultural team and help it achieving its objectives; willing to learn and to share his/her experiences with others.

## **HOW TO EXPRESS YOUR INTEREST?**

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You should send your documents in a single pdf in the following order:

1. your CV      2. motivation letter      3. duly filled in application form.

Please send these documents by the publication deadline to [TAXUD-UNIT-B1@ec.europa.eu](mailto:TAXUD-UNIT-B1@ec.europa.eu) indicating the selection reference **TAXUD/COM/2024/981** in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

##### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

##### Qualifications:

In order to be recruited in this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

##### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>1</sup>
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

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<sup>1</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



### ➤ **What about the selection steps?**

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority. Only in the case that no suitable candidate can be found from the afore-mentioned categories this vacancy notice is published and is open to other applicants<sup>2</sup>.

The selection panel will choose a limited number of candidates for interview, based on the CV and motivation letter that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

## **2. Recruitment**

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

### ➤ **Type of contract and working conditions**

The place of employment will be in **Brussels**.

In case the successful candidate is an external candidate, s/he will be engaged as a **temporary agent under Article 2(b)/2(d) of the [Conditions of Employment of Other Servants](#), in function group AD.**

The recruitment grade, as well as the step in that grade, will be defined on the basis of the duration of the candidates' previous appropriate professional experience, in accordance with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

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<sup>2</sup> Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



The duration of the **1<sup>st</sup> contract will be of 1 to 3 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.