



MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

We recruit from a wide range of backgrounds:

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information ec.europa.eu/work-with-us.



STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



Programme Officer – EU Policies

DG CNECT of the European Commission

Selection reference: CNECT/COM/2024/1520

Domain: Information Technology

Where: Unit H3 - „eHealth, Well-being and Ageing“, Luxembourg

Staff category and Function Group: Temporary agent 2b/2d - Administrator

Grade: AD 5-7

Publication deadline: 23/07/2024 - 12.00 (Brussels time)

WE ARE

The mission of the unit H3 of DG CNECT is to enable the digital transformation of health and care, maximising the potential of technologies, including Artificial Intelligence, for advancing deployment and research activities in health and care, to improve health and wellbeing for citizens. The Unit combines work on digital health policy, research and innovation and deployment support. We are a very dynamic, hard-working and friendly team, working on a varied range of exciting files.

We work closely with other units of the DG as well as relevant on EU funding programmes (Horizon Europe, Digital Europe). We collaborate closely with other services of the European Commission, in particular DG SANTE and RTD, and also have regular contacts with e.g. DG GROW, JRC, and JUST, as well as with Member States via the eHealth Network. We manage in-house Digital Europe deployment projects and act as the Policy DG for research and innovation projects managed by Executive Agencies. We liaise regularly with many stakeholders in the fields of digital technology and health, well-being and ageing.

WE PROPOSE

Unit H3 of DG CNECT is seeking to hire a Programme Officer.

The position will consist of contributing to the unit's activities in digital health technology development, deployment and innovations. In particular, they will:

- contribute with technical knowledge to strategy and policy discussions and initiatives in the areas of interoperability of electronic health records; artificial intelligence for health; genomics; medical imaging; virtual human twins; mHealth; healthy living and ageing, taking into consideration the overall strategies of the Directorate-General; this will include maintaining and sharing knowledge of the latest trends in these technologies and relevant research and deployment activities;
- contribute to the definition and design of deployment and research actions to be included in



the Work Programmes of Horizon Europe and Digital Europe, in particular from a technical and architectural viewpoint, taking account of data protection and other ethical implications; the focus will be in ensuring interoperability, alignment and synergies with other digital infrastructures and capacities, such as performance computing, testing and experimentation facilities, cloud. These responsibilities will also include, where relevant, liaising and consulting with key technical experts both within and outside the Commission;

- contribute, particularly from a technical point of view, to the definition and drafting of policy and legislative documents in line with the priorities of the unit and the Directorate-General;
- ensure the coherence and compatibility of the unit's approaches with other actions and policies of the Directorate-General and the Commission as a whole;
- contribute to fostering innovations in the field, to organising seminars, workshops, events or working groups in the area of digital health, as well as communication activities by presenting the Units' work and the impact of its actions towards other European Institutions and external stakeholders: policy makers, industry users, societal users, European and international associations, academia and all relevant stakeholder bodies.

The place of employment will be in Luxembourg.

WE LOOK FOR

We are looking for a motivated and dynamic Programme Officer with proven organisational and interpersonal skills, as well as excellent analytical and problem-solving skills, and a good team-player with the flexibility to accept new tasks and quickly adapt to changes in the working environment.

The successful candidate should have good communication skills, both drafting as well as presentational, and should be particularly apt to liaise with internal and external stakeholders. In particular, they should have a demonstrable ability to explain often technical and complex concepts in clear, concise and understandable ways to middle and senior management.

They should be able to meet (often short) deadlines and deliver good quality work even under pressure.

The required profile for the job is a computer/engineering university education (Master's) or equivalent and/or experience; knowledge of the areas related to the mandate of the unit (digital health technologies) and experience in EU programme and/or policy coordination would be strong assets for this job. Job-related experience of at least 3 years is an essential requirement.

The unit's working language is English.



HOW TO EXPRESS YOUR INTEREST?

You should send your documents in a single pdf in the following order:

1. your CV 2. motivation letter 3. duly filled in application form.

Please send these documents by the publication deadline to CNECT-H3@ec.europa.eu indicating the selection reference CNECT/COM/2024/1520 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

Qualifications:

In order to be recruited in this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU¹
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

¹ The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



➤ **What about the selection steps?**

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority. Only in the case that no suitable candidate can be found from the afore-mentioned categories this vacancy notice is published and is open to other applicants².

The selection panel will choose a limited number of candidates for interview, based on the CV and motivation letter that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

➤ **Type of contract and working conditions**

The place of employment will be in **Luxembourg**.

In case the successful candidate is an external candidate, s/he will be engaged as a **temporary agent under Article 2(b)/2(d) of the [Conditions of Employment of Other Servants](#), in function group AD.**

The recruitment grade, as well as the step in that grade, will be defined on the basis of the duration of the candidates' previous appropriate professional experience, in accordance with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

² Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



The duration of the **1st contract will be of 1 to 3 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.