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Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

We recruit from a wide range of backgrounds:

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information ec.europa.eu/work-with-us.



STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



Head of Sector – Treasury management

DG BUDG of the European Commission

Selection reference: BUDG/COM/2024/1316

Domain*: Budget and Finance/Economics, Finance and Statistics

Where: Unit C1.002 – “Treasury management”, Brussels

Staff category and Function Group: Temporary agent 2b - Administrator

Grade: AD 5 – AD 8

Publication deadline: 19.07.2024 - 12.00 (Brussels time)

WE ARE

Unit BUDG.DGA.C1 (Treasury Management) is in charge of managing the Commission's treasury, as well as the treasuries of the other entities for which the Accounting Officer of the Commission is responsible (such as the European Development Fund (EDF), the European External Action Service (EEAS), EU Trust Funds and a growing number of agencies).

The unit executes all the payments and manages the treasuries for the above-mentioned entities (more than 2.5 million payments per year) and is in charge of the relations with banks and imprest account holders (EEAS delegations).

Unit BUDG.C1 also actively contributes to establishment of policy instruments with regard to their funding and cash management structures (e.g. Next Generation EU, Common Provisioning Fund, etc.). The unit comprises 38 staff members and is organised in 3 sectors.

The unit has an excellent track record, a good working atmosphere and we are proud of our culture of accountability and efficiency.

WE PROPOSE

Unit C1 of DG BUDG is seeking to hire one Head of Sector – treasury management.

We propose a very interesting Head of Sector position reporting directly to the Head of Unit. It is a great opportunity for the selected candidate to get a deep insight into the treasury and financial operations of the Commission. We are looking for a dynamic colleague, who is interested to bring an open and innovative perspective to overseeing the work of the Treasury Operations section. The section comprises 10 staff members, working closely together.

The successful candidate will be responsible to organise the daily treasury operations including payment execution, cash management and change of the year activities. He/she will also lead the cash reporting and forecasting activities for calculation of own resources to be called from member States. In this context, he/she will be in close contact with share management DGs and MS authorities.



Treasury operations are in continuous evolution through the implementation of new financial programmes such as Next Generation EU or the implementation of new IT solution such as SUMMA. Therefore, the selected candidate will be also responsible to organise the smooth integration of new processes/solutions into the daily activities of the sector.

He/she will as such have excellent opportunity to drive the activities of the section with his/her people management capacities. Besides these duties, he/she also execute horizontal and organisational tasks related to Unit management (involvement in recruitment process, appraisals, annual planning of activities, setting operational priorities etc).

The candidate will need to show sense of initiative and will be required to propose solutions to important developments that might affect the treasury operations of the EU and also liaise with different stakeholders for treasury, accounting, IT and legal aspects.

The job offers an attractive team experience with supportive and knowledgeable colleagues.

WE LOOK FOR

We are looking for a Head of Sector - Treasury management.

Are you self-motivated and do you enjoy leading teams? Do you take a dynamic approach to new challenges? Then this post could be for you.

We look for a head of sector with a proactive and analytical mind-set motivated by a stimulating and varied job content. The person should have very good people skills in order to capitalise on the coordination of a highly professional team.

Willingness to learn the treasury domain, sense of responsibility and initiative, resilience and aptitude to work with and within a team are all qualities required in the post.

Strong analytical skills, sound judgement and an interest on IT technologies for supporting treasury processes are an advantage for this post. A positive attitude to change and ability to propose new solutions are necessary.

The ideal candidate should have educational background and/or professional experience combining finance, treasury and accounting. Considering the diversity of tasks assigned, specific knowledge of ABAC/SAP and Datawarehouse and experience in banking would be strong assets.

The candidate should have a good command of English and French, as well as excellent drafting skills in English. Specific training will be organized within the team.

HOW TO EXPRESS YOUR INTEREST?

You should send your documents in a single pdf in the following order:

1. your CV 2. motivation letter 3. duly filled in application form.

Please send these documents by the publication deadline to BUDG-MAILBOX-C01@ec.europa.eu indicating the selection reference BUDG/COM/2024/1316 in the subject.



No applications will be accepted after the publication deadline.

ANNEX

1. Selection

➤ **Am I eligible to apply?**

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

Qualifications:

In order to be recruited in this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU¹

¹ The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

➤ **What about the selection steps?**

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority. Only in the case that no suitable candidate can be found from the afore-mentioned categories this vacancy notice is published and is open to other applicants².

The selection panel will choose a limited number of candidates for interview, based on the CV and motivation letter that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

➤ **Type of contract and working conditions**

The place of employment will be in **Brussels**.

In case the successful candidate is an external candidate, s/he will be engaged as a **temporary agent under Article 2(b)/2(d) of the [Conditions of Employment of Other Servants](#), in function group AD.**

² Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



The recruitment grade, as well as the step in that grade, will be defined on the basis of the duration of the candidates' previous appropriate professional experience, in accordance with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **1st contract will be of 1 to 3 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.