



## **MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION**

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

### **WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:**

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

### **We recruit from a wide range of backgrounds:**

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information [ec.europa.eu/work-with-us](https://ec.europa.eu/work-with-us).



## STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



# Team Leader - Budgetary and Accounting IT Systems DG BUDG of the European Commission

**Selection reference: BUDG/COM/2024/1309**

**Domain:** Information Technology / Budget and Finance

**Where:** Unit R.1 – “Corporate financial and accounting systems”, Brussels

**Staff category and Function Group:** Temporary agent 2b - Administrator

**Grade:** AD5-AD8

**Publication deadline:** 10.07.2024 - 12.00 (Brussels time)

## WE ARE

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BUDG R1 is the unit of DG Budget, responsible for the design and implementation of the new Corporate Financial & Accounting Information System, called "SUMMA". The new system is built on SAP S/4HANA technology and will replace the current ABAC. SUMMA will be a modern and integrated system, bringing substantial benefits like improved flexibility, enhanced information quality, modernised real-time reporting, risk and cost reduction, higher business processes efficiency and automation, just to name a few. SUMMA is already "live" with four Pilot Agencies and being used by the Commission for specific processes (Financial Asset and Debt Management, budget planning), and the project is now in the phase preparing the full rollout of SUMMA to the Commission. After which it will be rolled out to all other EU entities (around 50) using the Commission financial system.

The unit leads, monitors and governs the SUMMA programme implementation, in close cooperation with internal and external partners, and in line with DG Budget strategic objectives. SUMMA is also a key component of the Commission's digital strategy and the unit cooperates very closely with other Commission services to ensure synchronisation and integration of SUMMA in the Corporate IT landscape.

Following the 2021 staff survey and Commission-wide awards, DG BUDG is recognised for its staff engagement, quality of its Middle Management and greening efforts. Ensuring staff engagement remains high on our agenda, which is why we are keen to provide support for career development, specialised training and ensure smooth newcomers' integration.



## **WE PROPOSE**

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Unit R1 of DG BUDG is seeking to hire one Team Leader - Budgetary and Accounting IT Systems.

We propose a stimulating, dynamic job as Project Manager – Team leader. Under the supervision of the SUMMA IT Programme Manager the selected candidate will lead the SUMMA Project Managers Team. This role will involve, among other tasks:

- coordinating the activities of a dozen project managers, including their respective teams;
- supervising and monitoring the planning and execution of activities across the different projects, supporting the assessment of resources needs and prioritisation of tasks and objectives;
- coordinating reporting to the programme management on progress and issues and proposing solutions;
- providing guidance to the Project Managers team to ensure efficient work practices and achievement of objectives;
- ensuring efficient development and maintenance of the SUMMA system.

The role will also entail coordination of project management activities for the rollout of SUMMA to all other entities using the Commission financial system.

## **WE LOOK FOR**

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We are looking for a Team Leader - Budgetary and Accounting IT Systems.

A highly motivated colleague, willing to contribute to implementing the next-generation EC Corporate Financial and Accounting platform. Open-minded, highly proactive, with a taste for challenging the status quo, eager to work in an innovative and dynamic environment.

A very organised team player, with extensive project management experience, proven ability to effectively lead teams and coordinate activities across different projects, and experience in large systems implementation projects, including built on SAP technology.

The candidate will have:

- Senior experience in project management and in supervision of large project teams;;
- Project management experience in large SAP implementation projects;
- Experience in leading large-scale integration projects;
- Experience in delivering digital solutions from conception to launch through the entire lifecycle and working with cross functional teams;
- Experience in user-centric product design: understand the business opportunity/issue and translate it into a digital solution;
- Ability to liaise and communicate efficiently with different stakeholders: business experts, engineers, end-users;



- Flexible but methodical approach and high ability to prioritise.

The candidate should be capable of cooperating and communication effectively with stakeholders at all management levels and able to deliver under time constraints.

Excellent communication skills in English and/or French are required. Project management experience in the implementation of SUMMA is an important advantage for this post; experience/knowledge of other financial solutions and/or data/artificial intelligence and/or cloud related projects is an asset.

### **HOW TO EXPRESS YOUR INTEREST?**

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You should send your documents in a single pdf in the following order:

1. your CV      2. motivation letter      3. duly filled in application form.

Please send these documents by the publication deadline to [budg-mailbox-r01@ec.europa.eu](mailto:budg-mailbox-r01@ec.europa.eu) indicating the selection reference BUDG/COM/2024/1309 in the subject.

**No applications will be accepted after the publication deadline.**



## ANNEX

### 1. Selection

#### ➤ Am I eligible to apply?

#### **You must meet the following eligibility criteria when you validate your application:**

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

##### General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

##### Qualifications:

In order to be recruited in this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

##### Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU<sup>1</sup>
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

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<sup>1</sup> The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



### ➤ **What about the selection steps?**

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority. Only in the case that no suitable candidate can be found from the afore-mentioned categories this vacancy notice is published and is open to other applicants<sup>2</sup>.

The selection panel will choose a limited number of candidates for interview, based on the CV and motivation letter that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

## **2. Recruitment**

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

### ➤ **Type of contract and working conditions**

The place of employment will be in **Brussels**.

In case the successful candidate is an external candidate, s/he will be engaged as a **temporary agent under Article 2(b)/2(d) of the [Conditions of Employment of Other Servants](#), in function group AD.**

The recruitment grade, as well as the step in that grade, will be defined on the basis of the duration of the candidates' previous appropriate professional experience, in accordance with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

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<sup>2</sup> Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



The duration of the **1<sup>st</sup> contract will be of 1 to 3 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.