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Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

We recruit from a wide range of backgrounds:

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information ec.europa.eu/work-with-us.



STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



Team Leader - IT Project Officer

DG BUDG of the European Commission

Selection reference: BUDG/COM/2024/325

Domain: Budget & Finance/Information Technology

Where: Unit R.3 - IT systems, tools & infrastructure, Brussels

Staff category and Function Group: Temporary agent 2b/2d - Administrator

Grade: AD5-AD7

Publication deadline: 01/03/2024 - 12.00 (Brussels time)

WE ARE

The IT systems, tools & infrastructure's unit vision is "We find solutions". These solutions, based on state of the art developments and services in Information Technology, support the missions of DG Budget. In order to achieve its mission, the unit provides end-to-end IT solutions enabling and facilitating the DG's duties and acts as the service provider for the standard corporate financial Information Systems as well as DG Budget's IT portfolio.

The unit's main activities are amongst others to:

- Develop or implement in-house or off-the-shelf IT applications with a strong focus on business enablement;
- Operate and maintain the IT solutions from development up to production ensuring the expected high availability and performance levels;
- Provide technical/functional support to the business end users during the whole life-cycle of the IT solutions;
- Guarantee at IT level the financial transactions execution of the Commission and related entities, including Borrowing & lending and all other market operations on behalf of the Union budget;
- Support the SUMMA programme, its developments, customisation, implementation, and operations in close collaboration with stakeholders units (IT and business units);
- Support Asset and financial risk management by handling back office and trading developments and related infrastructure: Next Generation EU (NGEU); SWIFT / Bloomberg operations and connections; CPF; specific Borrowing & lending matters including Rating Fitch, Moody's, S&P; Eikon;
- Liaise with user representatives and business teams (User Service Management - USM) and with Commission's IT organizations;
- Ensure the conformance of the information systems with the Financial Regulation, Commission's IT architecture, methodology and tools, and Commission's security recommendations and as well with supplier's specific requirements (SWIFT Customer Security Framework, Bloomberg, Eastnet, etc.).

Note that in order to ensure more dynamic and flexible cross-units resources' allocation, the resource management is organized on a flexible way supporting operations and technical-



functional production support as well as development, maintenance and related support. The objective (KPI included) timely 'finding solutions' in respect of the criticality of the topics.

WE PROPOSE

Unit R3 of DG BUDG is seeking to hire one Team Leader - IT Project Officer.

The project portfolio managed by the unit is wide and covers domains like IT governance, methodologies, Enterprise Architecture, refactoring of existing information systems or part of information systems, maintenance and business continuity. Collaboration with the 'business unit' is a must considering the portfolio scope.

One of the main assignments will be to reinforce development, maintenance, operations and support for Directorate E with the contribution of the 'business' stakeholders in the framework of their market operation on behalf of the Union budget (Borrowing & lending, asset management and risk management for the EU budget guarantees: EFSI/InvestEU, External Action Guarantee).

He/she will also have some operational duties and will:

- Provide effective functional analysis and technical support to the operational financial, banking and accounting activities including Directorate E with specific responsibility for the Financial Assets and Debt Management (FADM).
- In co-operation with other operational staff, analyse specific business requirements regarding finance, banking, accounting information systems, procurement and logistic flows.
- Implement assigned activities in accordance with established principles of project / process management.
- Ensure that project progresses as schedule regarding timeframe, resources and expenditure, pre-defined quality and specification, and take appropriate remedial action in case of deviations.
- Perform risk management for project-related risks.
- Manage stakeholders' expectations and coordinate with all teams involved.
- Communicate and report on project teams activities and maintain project scoreboards.

WE LOOK FOR

We are looking for a Team Leader - IT Project Officer

An enthusiastic person with a strong sense of service and organisation, a very good team spirit, willing to learn and to share experiences with others.

The candidate will for projects in relation with maintenance and business continuity:

- Evaluate RfCs (Requests for Changes) efforts and impact.
- Prioritise RfCs (Requests for Changes) with the USM.
- Participate to the Change Advisory Board (CAB).



- Follow-up of developments and associated key performance indicators (KPI).
- Manage unit testing and handover to integration and acceptance testing.
- Coordinate with release deployment.
- Design and conceive technical solutions based on / including SAP technologies (SAP S/4 HANA).
- Implement interfaces between SAP and other heterogeneous systems using state of the art technologies.
- Participate to the daily operational tasks linked to the business processes in place.

The successful candidate will demonstrate the following required skills and characteristics:

- Have good analytical and communication skills, as the job requires liaison with users groups and other teams.
- Demonstrated knowledge of the following SAP modules in S/4HANA environment: AA (Asset Accounting), CO (Controlling), FI (Financial Accounting), FM (Funds Management), IM (Inventory Management) and MM (Material Management), Treasury & Risk Management (TRM), and FIORI.
- Have functional and technical knowledge over both Financial Assets management process linked to Bloomberg and Lending & borrowing processes related to NGEU, over integration with SWIFT alliance, and over process behind Risk management performance calculation of financial instruments.
- Have functional and technical knowledge over EC Inventory & Logistics process for MM under current and S/4HANA including: Tracking application, integration with Purchase to Pay process, and integration with FI-AA & CO.
- Have a strong background in information systems projects and maintenance, preferably together with knowledge of methodologies (e.g., RUP@EC, PM², TOGAF, ITIL), of the development and modelling tools (mainly SAP, certainly in a Treasury context) and supporting tools (JIRA – SMT – Service Now as an asset) used at the Commission.

Good knowledge of French and English is required.

Dynamism and motivation, team spirit, service-oriented mind-set, pro-activity, ability to work with different teams with different expectations, are the qualities we are looking for.

If you are interested in IT as a service to users, if you'd like to join the team developing and enhancing of one of the biggest corporate IT systems of the Commission, this job is for you.



HOW TO EXPRESS YOUR INTEREST?

You should send your documents in a single pdf in the following order:

1. your CV
2. motivation letter
3. duly filled in application form.

Please send these documents by the publication deadline to Nicolas.MUNSCH@ec.europa.eu indicating the selection reference BUDG/COM/2024/325 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

Qualifications:

In order to be recruited in this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU¹
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

¹ The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



➤ **What about the selection steps?**

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority. Only in the case that no suitable candidate can be found from the afore-mentioned categories this vacancy notice is published and is open to other applicants².

The selection panel will choose a limited number of candidates for interview, based on the CV and motivation letter that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

➤ **Type of contract and working conditions**

The place of employment will be in **Brussels**.

In case the successful candidate is an external candidate, s/he will be engaged as a **temporary agent under Article 2(b)/2(d) of the [Conditions of Employment of Other Servants](#), in function group AD.**

The recruitment grade, as well as the step in that grade, will be defined on the basis of the duration of the candidates' previous appropriate professional experience, in accordance with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

² Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



The duration of the **1st contract will be of 1 to 3 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.