



MAKE A DIFFERENCE – JOIN THE EUROPEAN COMMISSION

Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

We recruit from a wide range of backgrounds:

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information ec.europa.eu/work-with-us.



STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



Accounting Officer

DG BUDG of the European Commission

Selection reference: BUDG/COM/2023/1499

Domain: Budget, Finance, Contract and Accounting

Where: Unit C2 „Accounting“, Brussels

Staff category and Function Group: Temporary agent 2b/2d - Administrator

Grade: AD5-AD7

Publication deadline: 05/03/2024 - 12.00 (Brussels time)

WE ARE

We are the central accounting unit of the European Commission with the goal of being a service oriented professional team that is the centre of competence for accounting and financial control of the European Union.

As we have a wide range of responsibilities, this allows motivated persons to take on new and exciting responsibilities and learn a lot about the diverse financial activities of the Commission. To be able to produce quality financial information on the activities of the Commission our people must first understand the operations and activities themselves – for us this means understanding such distinct areas as Galileo satellites, complex financial instruments, borrowing & lending activities, agricultural spending, and so on.

We have a huge horizontal reach, not only across the Commission but also to the other 50 or so EU entities, be that the European Parliament or any of the EU agencies spread across the continent. Our team thus have excellent opportunities to liaise on a regular basis with colleagues in every DG and other body, where we have networks set up to facilitate our ongoing cooperative efforts. Thus, we are involved in all major matters concerning the EU budget (e.g. DGs spending, audit by the Court of Auditors, review of the Financial Regulation, financial instruments, etc.)

Unit C2 also operates outside of the EU bubble – we regularly contribute and present at international conferences, sharing best practices and our experiences of financial reporting in the public sector.

As well as producing world-class financial statements/accounts based on international best practice, the unit is currently heavily involved in introducing a new, state of the art, financial system in the Commission as a key player in one of the biggest internal projects, SUMMA. This project, which will continue for a number of years, will ensure that the Commission and other EU bodies will have an even more robust, efficient and effective financial system in place for the coming decade.

BUT we are not boring Accountants! The unit is both young and dynamic – we perform important work but in a fun atmosphere. Our people genuinely enjoy working together and achieving our goals. We try to organise regular events within and outside of the office to grow team spirit and we are always on the lookout for an interesting location or event for the team to enjoy together – from a lunchtime picnic in the park, to a night out bowling or karting.

Remember, an accountant is not just a numbers person, one has to also be:

(Reference: Selection reference BUDG/COM/2023/1499)



- an author – to write clearly and concisely on a complex topic.
- a sleuth – to dig into the background of certain activities.
- a counsellor – advising our networks of colleagues on financial matters.
- IT savy – the information is found and produced in IT systems.
- a presenter – to communicate your views to stakeholders.
- an open minded person – to change, to listen to others ideas, to improve.

WE PROPOSE

Unit C2 of DG BUDG is seeking to hire one Accounting Officer.

We offer a challenging and stimulating position in a friendly unit, working on high profile Commission policies like NGEU and InvestEU in the Financial Instruments sector. This sector is our unit's liaison with the DGs, providing support, guidance, instruction and general leadership in fast growing and exciting area of financial instruments. The team also works very closely with outside bodies like the EIB, EIF, national development agencies and national promotional banks. The increasing use of financial instruments (loans, investments, guarantees) to implement the budget and provide financial support to the EU means it is a highly visible horizontal post with an unparalleled view of the financial operations of the EU.

The DG is in the middle of an exciting period of change following the launch of the Next Generation EU response to the COVID crisis and this sector is also centrally involved in the implementation of the two main guarantee programmes InvestEU (within EU) and External Action Guarantee under NDICI Regulation (external policies). The team is also working on the Commission wide SUMMA project (SAP's new ERP version S/4 HANA).

In 2022, the Unit completed its implementations of the International Public Sector Accounting Standard for Financial Instruments (IPSAS 41), based on an international financial reporting standard for the private sector – IFRS 9. This brings the accounting for financial instruments in the Commission in line with the highest level of standards, as applied by the biggest financial institutions in Europe.

Tasks include:

- Preparing the EU financial statements and reporting key financial information to stakeholders;
- Point of contact to DGs throughout the year for guidance and support for accounting matters relating to financial instruments;
- Assist with the preparation of other reports in the area of financial instruments (e.g. budget reports re. Art. 41(4) FR, art. 41(5) FR); and
- Liaising with reporting entities (e.g. EIB & EIF)



WE LOOK FOR

We are looking for an accounting officer.

We seek a colleague with:

- A high level of enthusiasm and motivation, interested in continuous learning;
- A high standard of organisational skills and sense of initiative and responsibility;
- A focus to meet deadlines, resilience and an ability to deal with several tasks at the same time;
- Strong analytical skills and the ability to communicate the results;
- A sound financial, accounting or audit background, knowledge and experience;
- Knowledge of the accounting and/or financial operations of the Commission an advantage, in particular concerning financial instruments;
- Experience of accounting/financial IT systems (SAP, ABAC, Commission local systems or other ERP) an advantage;
- Flexibility and the ability to work both in a team and independently;
- Good communication skills in English.

HOW TO EXPRESS YOUR INTEREST?

You should send your documents in a single pdf in the following order:

1. your CV 2. motivation letter 3. duly filled in application form.

Please send these documents by the publication deadline Magdalena.ZOGALA@ec.europa.eu

indicating the selection reference **BUDG/COM/2023/1499** in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

Qualifications:

In order to be recruited in this position, you must have at least a level of education which corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU¹
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

¹ The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



➤ **What about the selection steps?**

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority. Only in the case that no suitable candidate can be found from the afore-mentioned categories this vacancy notice is published and is open to other applicants².

The selection panel will choose a limited number of candidates for interview, based on the CV and motivation letter that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

➤ **Type of contract and working conditions**

The place of employment will be in **Brussels**.

In case the successful candidate is an external candidate, s/he will be engaged as a **temporary agent under Article 2(b)/2(d) of the [Conditions of Employment of Other Servants](#), in function group AD.**

The recruitment grade, as well as the step in that grade, will be defined on the basis of the duration of the candidates' previous appropriate professional experience, in accordance with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

The duration of the **1st contract will be of 1 to 3 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension

² Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.