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Do you want to help shape the future of the European Union? Make the planet greener, promote a fairer society, or support businesses and innovation across the EU? Then come and work for the European Commission where you can really make a difference!

Commission staff are a diverse group of people, who are motivated to help make Europe – and the world – a better place. They come from the 27 Member States of the European Union. Different nationalities, languages and cultures make the Commission a vibrant and inclusive working place.

WE OFFER ATTRACTIVE WORKING CONDITIONS AND MUCH MORE:

- Interesting and challenging positions with plenty of opportunities for training and acquiring new skills and competencies over your whole career;
- Opportunities to try several areas of work throughout your career;
- Flexible working conditions and the possibility of teleworking – we care about your work-life balance;
- A competitive financial package, including comprehensive sickness, accident and pension schemes;
- Multilingual schools for your kids;
- We are also proud to be an equal opportunity employer and promote diversity and inclusion.

We recruit from a wide range of backgrounds:

We are not only recruiting political scientists and lawyers but also looking for all kinds of profiles, including natural scientists, linguists and economists, as well as drivers and engineers.

For more information ec.europa.eu/work-with-us.



STAFF RECRUITED ON CONTRACTS

In addition to permanent officials, the European Commission often recruits non-permanent staff. There are two categories of non-permanent staff:

- [temporary agents](#) are recruited to fill vacant positions for a set amount of time or to perform highly specialised tasks.
- [contract agents](#) may provide additional capacity in specialised fields where an insufficient number of officials is available or carry out a number of administrative or manual tasks. They are generally recruited for fixed-term contracts (maximum 6 years in any EU Institution), but in some cases they can be offered contracts for an indefinite duration (in offices, agencies, delegations or representations).

For more information on different [staff categories](#).



Policy Assistant

DG CNECT of the European Commission

Selection reference: CNECT/COM/2023/3259

Domain: Digital Technologies

Where: Directorate General CONNECT, Unit C.1 – Digital Modelling and Open Science, Luxembourg

Staff category and Function Group: Temporary agent 2b/2d - Assistant

Grade: AST1-AST3

Publication deadline: 06.02.2024 - 12.00 (Brussels time)

WE ARE

DG CONNECT supports the digital transformation of our economy and society and conceives and implements the policies required to foster the internal market, make Europe fit for the Digital age and technological autonomy. The DG also actively promotes cross-cutting collaboration within the DG and across the Commission.

Unit C1 "Open Science and Digital Modelling" leads the Destination Earth initiative <https://destination-earth.eu/>, which is a flagship initiative under the European Green Deal and Digital Transformation strategic priorities of the European Commission. The aim of Destination Earth is to build a highly accurate digital twin of the Earth in the form of a platform that will link vast amounts of data, computing capabilities, digital models and AI tools for analysing, simulating and predicting continuously the state of the Earth, and offer access to services for evidence-based decision-making. In this task we collaborate closely with our partner implementing entities ESA (<https://www.esa.int/>), ECMWF (<https://www.ecmwf.int/>) and EUMETSAT (<https://www.eumetsat.int/>), other Commission services, the Member States, the industry, the scientific community as well as EU's international partners.

The unit also supports Open Access and open science through both the policy and technological development of the European Open Science Cloud (EOSC) and network connectivity and service provision in Europe and beyond (GÉANT).

WE PROPOSE

Unit CONNECT.C.1 is seeking to hire for a very interesting unique position as Policy Assistant with an IT and/or scientific (Earth Science) background to reinforce the Destination Earth team, its particular to support in the oversight of implementation (analysis of deliverables) and user outreach (ensuring



take-up of Destination Earth by users). At times, support might also be required in the other sectors, the EOSC and R&E connectivity.

The work will be carried out as part of a multidisciplinary team of technical, policy and legal experts; close cooperation with other Commission services and engagement and communication with stakeholders in the public and private sector is also key element of the work.

WE LOOK FOR

We are looking for a dynamic and responsible person with strong motivation and interest in the European digital policies and projects, and the implementation of Destination Earth in particular.

The successful candidate should have a solid and proven experience in providing efficient support to policy, technology and/or scientific projects in areas related or similar to the Destination Earth Initiative. Relevant technical or scientific background would be a significant advantage.

Ability to work independently and with strong sense of initiative, and as a member of a highly skilled team, is essential. Strong communication and organizational skills are essential, as are a proactive and practical approach to daily work and strong analytical and drafting skills.

As most of the work is in English, candidates should have an excellent command of the language.

HOW TO EXPRESS YOUR INTEREST?

You should send your documents in a single pdf in the following order:

1. your CV 2. motivation letter 3. duly filled in application form.

Please send these documents by the publication deadline to grazyna.piesiewicz@ec.europa.eu and CNECT-C1@ec.europa.eu indicating the selection reference CNECT/COM/2023/3259 in the subject.

No applications will be accepted after the publication deadline.



ANNEX

1. Selection

➤ Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

Our rules provide that you can only be recruited as a temporary agent at the European Commission if you:

General criteria:

- Are a citizen of a Member State of the EU and enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Are physically fit to perform the duties linked to the post;
- Produce the appropriate character references as to suitability for the performance of the duties.

Qualifications:

In order to be recruited in this position, you must have at least either a level of post-secondary education attested by a diploma, or a level of secondary education attested by a diploma giving access to post-secondary education, and appropriate professional experience of at least three years.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate the eligibility criteria (diplomas, certificates and other supporting documents).

Languages:

- have a thorough knowledge (minimum level C1) of one of the 24 official languages of the EU¹
- AND a satisfactory knowledge (minimum level B2) of a second official language of the EU, to the extent necessary for the performance of the duties.

¹ The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).



➤ **What about the selection steps?**

The post was published internally within the Commission, inter-institutionally, and brought to the attention of competition laureates.

In accordance with Article 29 of the Staff Regulations, applications from Commission officials, officials from other Institutions, and laureates of competitions have priority. Only in the case that no suitable candidate can be found from the afore-mentioned categories this vacancy notice is published and is open to other applicants².

The selection panel will choose a limited number of candidates for interview, based on the CV and motivation letter that they submitted. Due to the large volume of applications, we may receive, **only candidates selected for the next step of the selection phase will be notified.**

For operational reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates and of the institution, the selection procedure will be carried out in English and possibly in a second official language.

2. Recruitment

The candidate selected for recruitment will be requested to supply documentary evidence in support of the statements made in their application.

The successful candidate will be required to undergo a mandatory pre-recruitment medical check-up, carried out by the Commission.

➤ **Type of contract and working conditions**

The place of employment will be in **Luxembourg**.

In case the successful candidate is an external candidate, s/he will be engaged as a **temporary agent under Article 2(b)/2(d) of the [Conditions of Employment of Other Servants](#), in function group AD.**

The recruitment grade, as well as the step in that grade, will be defined on the basis of the duration of the candidates' previous appropriate professional experience, in accordance with [Commission Decision C\(2013\)8970](#) laying down the criteria applicable to classification in step on engagement.

² Officials from the Commission or other Institutions are invited to use the standard channels (Sysper or inter-institutional vacancy portal).



The duration of the **1st contract will be of 1 to 3 years**. The contract might then be extended only once for a maximum of 2 years and in the interest of service. The duration of the extension will be defined according to the General Implementation Rules in force at that moment, in accordance with [Commission Decision C\(2013\)9049](#) on policies for the engagement and use of temporary agents.

All new staff have to successfully complete a 9-month probationary period.

The pay of staff members consists of a basic salary supplemented with specific allowances, including, where applicable, expatriation and family allowances. The provisions guiding the calculation of these allowances can be consulted in the Conditions of Employment of Other Servants. As a member of staff of the European institutions, your pay is subject to a tax raised by those institutions.

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Should you need further information on working conditions, please refer to [Working conditions and benefits of EU Careers](#).

For information related to Data Protection, please see the [Specific Privacy Statement](#) under “7. Information to data subjects on their rights”, to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.