

**TESTES POR COMPUTADOR:**

**MARCAÇÃO E ALTERAÇÃO  
DA MARCAÇÃO**

## Índice

### 1. [Marcação](#) da data de realização do teste

Pode **marcar** a data de realização do teste através da ligação constante da carta de convite que recebeu na sua conta EPSO.

### 2. [Alteração/Anulação](#) da marcação realizada

Para **alterar** ou **anular** a marcação realizada, pode aceder ao sistema de gestão das marcações através da ligação constante da **confirmação de marcação** no *feed* de notícias da sua conta EPSO.

### [Quem devo contactar em caso de problemas técnicos com a marcação dos testes por computador?](#)

São publicadas mais informações na nossa secção «[Perguntas frequentes](#)».

## 1) Marcação da data de realização do teste



### FACE A BIGGER CHALLENGE

EUROPA > EPSO > On line Registration

In case of booking problems please call +31 320 239 575

Choose the country in which you would like to schedule your appointment, or the country in which you've already scheduled your appointment, then click Next.

Country:  
BELGIUM

**Escolha o país onde pretende realizar os testes**

Reset Next >

#### Test Center Selection

To find the closest location(s), please enter a preferred address, city/state, or ZIP/postal code where you would like to schedule your appointment in the search box below.

brussels

e.g., "1501 Clinton St, Baltimore, MD" or "Paris, France" or "90210"

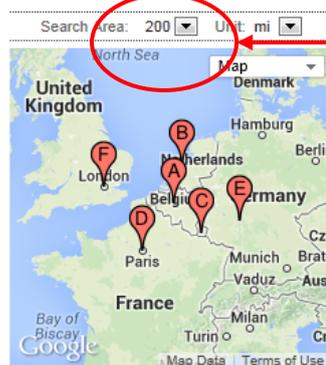
**Clicar aqui para escolher uma data**

- A** 8126: BRUSSELS SELOR FORNAX LAB 1, BELGIUM  
SELOR, FORNAX 1,  
BISCHOFFSHEIMLAAN  
BOULEVARD  
BISCHOFFSHEIM 15  
BRUSSELS

[Schedule an Appointment](#)  
[Get Directions](#)  
(~0mi)
- B** 8160: AMSTERDAM, NETHERLANDS  
Fulbright Center  
Westerdoksdiijk 215  
Amsterdam

[Schedule an Appointment](#)  
[Get Directions](#)  
(~108mi)
- C** 8061: LUXEMBOURG LAB 1, LUXEMBOURG  
PROMETRIC  
65 AVENUE DE LA GARE,  
8TH FLOOR, RIGHT  
DOOR  
LUXEMBOURG

[Schedule an Appointment](#)  
[Get Directions](#)  
(~116mi)



**Pode afinar a sua pesquisa aqui**

**Clicar aqui para receber instruções sobre a forma de chegar ao centro de provas**

### Date and Time Selection

The appointment duration is 2-hour(s) and 00-minutes.

Select an available month and click the 'Go' button. When the calendar(s) appear, select an available date and then time.

Find available seats in a 3 month period.
  Find available seats for a specific day.

April 2014

**Após clicar em «Schedule an Exam» (marcar um exame),  
acederá a esta página.**

**Clicar em «Go» (ir) para passar para o calendário**

### Date and Time Selection

The appointment duration is 2-hour(s) and 00-minutes.

Select an available month and click the 'Go' button. When the calendar(s) appear, select an available date and then time.

Find available seats in a 3 month period.
  Find available seats for a specific day.

April 2014

Select an available date

April 2014							May 2014							June 2014																																														
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																																								
			1	2	3	4	5				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30																				
			4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

Select an available time

If the available dates and times are not suitable to your schedule, please choose a different month and click the 'Go' button or choose [another Test Center](#) that may offer more convenient appointment options.

**Escolher o dia e a hora da sua marcação e  
clicar «Next» (seguinte) para passar para o  
ecrã seguinte**

### Additional Information

The name used to schedule your appointment must exactly match the name shown on your identification. At a minimum, the identification must be a valid, government-issued ID that shows your name in the English alphabet, your signature and your photograph. Additional identification policies may apply; please check with your sponsoring organization for details.

Before proceeding, please provide the following information.

Required fields are marked with an asterisk (\*)

\* **First (Given) Name:** ZZDEMO  
 \* **Last (Family) Name:** ZZDEMO  
 \* **Date of Birth:** 01/01/1978  
**Last Name At Birth:** LAST NAME AT BIRTH  
 \* **Email Address:**   
 \* **Validate Email:**   
**Home (Evening) Phone:**

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**Preencher e confirmar o seu endereço eletrónico**

### Appointment Verification

To complete your appointment, you must:

1. Verify your appointment information
2. Press the "Complete Appointment" button

**Name:** ZZDEMO ZZDEMO  
**Program Name:** EPSO/AST-SC/01/14 AST SEC  
**Appointment Name(s):**  
 • EPSO/AST-SC/01/14

**Test Center Code/Site Name:** 8126 - BRUSSELS SELOR FORNAX LAB 1, BELGIUM  
[Test Center Info](#) [Driving Directions](#)  
**Test Center Address:** SELOR, FORNAX 1, BISCHOFFSHEIMLAAN  
 BOULEVARD BISCHOFFSHEIM 15  
 BRUSSELS  
 BEL  
**Test Center Phone #:** 31 320 239 540  
**Appointment Date:** 28 Apr 2014  
**Appointment Time:** 9:00 AM  
**Appointment Duration:** 2:00

Prometric has a firm commitment to protecting your privacy. We will not disclose, to third parties, any specific personal identifying information about you without your permission.

By clicking the "Complete Appointment" button below, you agree to all terms and conditions related to payments, reschedules, cancellations, refunds and other policies set forth by your sponsoring organization.

< Back    **Complete Appointment**

**Comprovar e confirmar os dados da sua marcação**

**Appointment Complete**

Thank you for scheduling with Prometric.

Please save the information by either printing this page or writing it down.

Your appointment request has been confirmed with the following confirmation number(s):

Confirmation Number: 8800000002413040



[Print Confirmation](#)



[Print Receipt](#)



[E-mail Receipt](#)

<b>Name:</b>	ZZDEMO ZZDEMO
<b>Address:</b>	
<b>Program Name:</b>	EPSO/AST-SC/01/14 AST SEC
<b>Appointment Name(s):</b>	EPSO/AST-SC/01/14
<b>Test Center Number:</b>	8126 - BRUSSELS SELOR FORNAX LAB 1, BELGIUM <a href="#">Test Center Info</a> , <a href="#">Driving Directions</a>
<b>Test Center Address:</b>	SELO, FORNAX 1, BISCHOFFSHEIMLAAN BOULEVARD BISCHOFFSHEIM 15 BRUSSELS BEL
<b>Test Center Phone #:</b>	31 320 239 540
<b>Appointment Date:</b>	28 Apr 2014
<b>Appointment Time:</b>	9:00 AM
<b>Appointment Duration:</b>	2:00
<b>Price:</b>	0.00 USD
<b>Balance:</b>	0.00 USD
<b>E-mail:</b>	delyth-sian.evans@ec.europa.eu

**Imprimir os dados da sua marcação**

**Payment Summary**

You will receive an e-mail within 15-minutes containing your appointment confirmation details. Please check your spam folder if you do not receive your confirmation email. Update your email security filters to allow emails from emailconfirmations@prometric.com

The Prometric website, [www.prometric.com](http://www.prometric.com), is available 24 hours a day, seven days a week for you to reschedule, cancel or confirm your appointment.

Thank you,

Prometric

Certifique-se de que segue o procedimento de marcação até ao fim.

Enquanto não for gerado um número de confirmação e não receber uma mensagem eletrónica da empresa responsável pelos testes, não concluiu com sucesso a marcação.

[Quem devo contactar em caso de problemas técnicos com a marcação dos testes por computador?](#)

## 2) Alteração/Anulação da marcação realizada

Pode aceder ao sistema de gestão de marcações através da ligação constante da confirmação de marcação no *feed* de notícias da sua conta EPSO.

You have booked a test appointment. Please find below the information

Your test appointment is on	Sa
Country / City (Centre ID)	Be Cl
Your Test confirmation number <sup>1</sup>	88
Your confirmation code <sup>2</sup>	SE
Candidate No	44
Name	An
Concerning Competition / Selection Procedure	EP

[Show History Section](#)

If for some reason, you need to change or cancel you booking, you can [access](#) the online booking system. You will be asked to provide:





## FACE A BIGGER CHALLENGE

EUROPA > EPSO > On line Registration

In case of booking problems please call +31 320 239 575

Choose the country in which you would like to schedule your appointment, or the country in which you've already scheduled your appointment, then click Next.

Country:

BELGIUM

Reset

Next >



### Schedule an Appointment

Schedule your appointment in real time and receive immediate, on-screen and e-mail confirmation.



### Reschedule or Cancel an Appointment

Select a new Appointment date and time or cancel your appointment and see immediate confirmation of your change.



### Appointment Confirmation/Receipt Reprint

View and print a confirmation with all details of your appointment.



### Locate A Test Center

Quickly and easily find the Test Center that is nearest to you.



### Search for Availability

Search our site calendars for date and time availability.



### Testing Accommodations

Our test centers can accommodate many needs. Schedule and confirm a testing accommodations appointment.



### Bulk Scheduling

Scheduling more than 5 appointments? It's easy with bulk registration.

Escolha a ação que pretende realizar

### Reschedule or Cancel Appointment

Please enter your Confirmation/Tracking Number

Confirmation/Tracking Number:

First 4 Characters of Last Name:

**Preencha os dados tal como figuram na sua confirmação de marcação**

**Este é o seu número de confirmação da Prometric (por exemplo, 880000000XXXXX). Não é o seu número de candidatura EPSO!**

Name:	ZZDEMO ZZDEMO
Program Name:	EPSO/AST-SC/01/14 AST SEC
Appointment Name(s):	• EPSO/AST-SC/01/14
Test Center Number:	8164 - BRUSSELS SELOR GALAXY LAB 2, BELGIUM <a href="#">Test Center Info</a> , <a href="#">Driving Directions</a>
Test Center Address:	SELOR, GALAXY 2, BISCHOFFSHEIMLAAN BOULEVARD BISCHOFFSHEIM 15 BRUSSELS BEL
Test Center Phone #:	0
Appointment Date:	28 Apr 2014
Appointment Time:	9:00 AM
Appointment Duration:	2:00

In accordance with the policies and procedures set forth by your sponsoring organization, there may be a fee associated with rescheduling or canceling your appointment. If there is a fee, you will be notified of the amount prior to providing a method of payment.

**Clicar aqui para proceder à alteração da sua marcação ou à sua anulação**