

**TEST SU COMPUTER**

**PRENOTAZIONE E  
RIPROGRAMMAZIONE**

## Indice

### 1. [Prenotazione](#) dell'appuntamento per sostenere i test

Si può **prenotare** l'appuntamento mediante il link contenuto nella lettera di convocazione ricevuta nell'account EPSO.

### 2. [Riprogrammazione/annullamento](#) dell'appuntamento per sostenere i test

Per **riprogrammare** o **annullare** il proprio appuntamento occorre accedere al sistema di gestione delle prenotazioni tramite il link contenuto nella **conferma della prenotazione** nel News feed dell'account EPSO.

[Chi devo contattare in caso di problemi tecnici durante la prenotazione dei test su computer?](#)

Ulteriori informazioni sono pubblicate nella nostra [guida online](#).

## 1) Prenotazione dell'appuntamento per sostenere i test



### FACE A BIGGER CHALLENGE

EUROPA > EPSO > On line Registration

In case of booking problems please call +31 320 239 575

Choose the country in which you would like to schedule your appointment, or the country in which you've already scheduled your appointment, then click Next.

Country:  
BELGIUM

**Selezionare il paese in cui si desidera sostenere i test**

Reset Next >

#### Test Center Selection

To find the closest location(s), please enter a preferred address, city/state, or ZIP/postal code where you would like to schedule your appointment in the search box below.

brussels  
e.g., "1501 Clinton St, Baltimore, MD" or "Paris, France" or "90210"

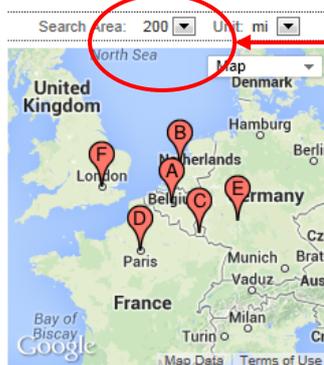
**Cliccare qui per selezionare un appuntamento**

- A** 8126: BRUSSELS SELOR FORNAX LAB 1, BELGIUM  
SELOR, FORNAX 1,  
BISCHOFFSHEIMLAAN  
BOULEVARD  
BISCHOFFSHEIM 15  
BRUSSELS

[Schedule an Appointment](#)  
[Get Directions](#)  
(~0mi)
- B** 8160: AMSTERDAM, NETHERLANDS  
Fulbright Center  
Westerdoksdiijk 215  
Amsterdam

[Schedule an Appointment](#)  
[Get Directions](#)  
(~108mi)
- C** 8061: LUXEMBOURG LAB 1, LUXEMBOURG  
PROMETRIC  
65 AVENUE DE LA GARE,  
8TH FLOOR, RIGHT  
DOOR  
LUXEMBOURG

[Schedule an Appointment](#)  
[Get Directions](#)  
(~116mi)



**Per affinare la ricerca cliccare qui**

**Cliccare qui per ricevere istruzioni su come raggiungere il centro di test**

### Date and Time Selection

The appointment duration is 2-hour(s) and 00-minutes.

Select an available month and click the 'Go' button. When the calendar(s) appear, select an available date and then time.

Find available seats in a 3 month period.
  Find available seats for a specific day.

April 2014

**Dopo aver cliccato su "Prenotare un test", sarete trasferiti a questa pagina.**

**Cliccare su "OK" per aprire il calendario**

### Date and Time Selection

The appointment duration is 2-hour(s) and 00-minutes.

Select an available month and click the 'Go' button. When the calendar(s) appear, select an available date and then time.

Find available seats in a 3 month period.
  Find available seats for a specific day.

April 2014

Select an available date

April 2014							May 2014							June 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
													1	2	3	4	5	6	7	
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					

Select an available time

09:00 AM
11:00 AM
01:00 PM

If the available dates and times are not suitable to your schedule, please choose a different month and click the 'Go' button or choose [another Test Center](#) that may offer more convenient appointment options.

**Selezionare il giorno e l'ora dell'appuntamento e cliccare su "Successivo" per passare alla schermata successiva**

### Additional Information

The name used to schedule your appointment must exactly match the name shown on your identification. At a minimum, the identification must be a valid, government-issued ID that shows your name in the English alphabet, your signature and your photograph. Additional identification policies may apply; please check with your sponsoring organization for details.

Before proceeding, please provide the following information.

Required fields are marked with an asterisk (\*)

* First (Given) Name:	ZZDEMO
* Last (Family) Name:	ZZDEMO
* Date of Birth:	01/01/1978
Last Name At Birth:	LAST NAME AT BIRTH
* Email Address:	<input type="text"/>
* Validate Email:	<input type="text"/>
Home (Evening) Phone:	<input type="text"/>

< Back    Next >

**Inserire e confermare l'indirizzo e-mail**

### Appointment Verification

To complete your appointment, you must:

1. Verify your appointment information
2. Press the "Complete Appointment" button

<b>Name:</b>	ZZDEMO ZZDEMO
<b>Program Name:</b>	EPSO/AST-SC/01/14 AST SEC
<b>Appointment Name(s):</b>	<ul style="list-style-type: none"> <li>• EPSO/AST-SC/01/14</li> </ul>
<b>Test Center Code/Site Name:</b>	8126 - BRUSSELS SELOR FORNAX LAB 1, BELGIUM <a href="#">Test Center Info</a> , <a href="#">Driving Directions</a>
<b>Test Center Address:</b>	SELOR, FORNAX 1, BISCHOFFSHEIMLAAN BOULEVARD BISCHOFFSHEIM 15 BRUSSELS BEL
<b>Test Center Phone #:</b>	31 320 239 540
<b>Appointment Date:</b>	28 Apr 2014
<b>Appointment Time:</b>	9:00 AM
<b>Appointment Duration:</b>	2:00

Prometric has a firm commitment to protecting your privacy. We will not disclose, to third parties, any specific personal identifying information about you without your permission.

By clicking the "Complete Appointment" button below, you agree to all terms and conditions related to payments, reschedules, cancellations, refunds and other policies set forth by your sponsoring organization.

< Back    **Complete Appointment**

**Verificare e confermare i dati relativi all'appuntamento**

### Appointment Complete

Thank you for scheduling with Prometric.

Please save the information by either printing this page or writing it down.

Your appointment request has been confirmed with the following confirmation number(s):

Confirmation Number: 8800000002413040

 [Print Confirmation](#)
 [Print Receipt](#)  
 [E-mail Receipt](#)

<b>Name:</b>	ZZDEMO ZZDEMO
<b>Address:</b>	
<b>Program Name:</b>	EPSO/AST-SC/01/14 AST SEC
<b>Appointment Name(s):</b>	EPSO/AST-SC/01/14
<b>Test Center Number:</b>	8126 - BRUSSELS SELOR FORNAX LAB 1, BELGIUM <a href="#">Test Center Info, Driving Directions</a>
<b>Test Center Address:</b>	SELOR, FORNAX 1, BISCHOFFSHEIMLAAN BOULEVARD BISCHOFFSHEIM 15 BRUSSELS BEL
<b>Test Center Phone #:</b>	31 320 239 540
<b>Appointment Date:</b>	28 Apr 2014
<b>Appointment Time:</b>	9:00 AM
<b>Appointment Duration:</b>	2:00
<b>Price:</b>	0.00 USD
<b>Balance:</b>	0.00 USD
<b>E-mail:</b>	delyth-sian.evans@ec.europa.eu

**Stampare i dati relativi all'appuntamento**

#### [Payment Summary](#)

You will receive an e-mail within 15-minutes containing your appointment confirmation details. Please check your spam folder if you do not receive your confirmation email. Update your email security filters to allow emails from emailconfirmations@prometric.com

The Prometric website, [www.prometric.com](http://www.prometric.com), is available 24 hours a day, seven days a week for you to reschedule, cancel or confirm your appointment.

Thank you,

Prometric

La procedura di prenotazione deve essere completata fino all'ultima schermata.

La procedura non è completata correttamente fino a quando non viene generato un numero di conferma e si riceve un'e-mail dal nostro contraente.

[Chi devo contattare in caso di problemi tecnici durante la prenotazione dei test su computer?](#)

## 2) Riprogrammazione/annullamento dell'appuntamento per sostenere i test

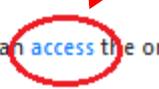
Si può accedere al sistema di gestione delle prenotazioni tramite il link contenuto nella conferma di prenotazione nel News feed del proprio account EPSO.

You have booked a test appointment. Please find below the information

Your test appointment is on	Sal
Country / City (Centre ID)	Be Cl
Your Test confirmation number <sup>1</sup>	88
Your confirmation code <sup>2</sup>	SE
Candidate No	44
Name	An
Concerning Competition / Selection Procedure	EP

[Show History Section](#)

If for some reason, you need to change or cancel you booking, you can [access](#) the online booking system. You will be asked to provide:





## FACE A BIGGER CHALLENGE

EUROPA > EPSO > On line Registration

In case of booking problems please call +31 320 239 575

Choose the country in which you would like to schedule your appointment, or the country in which you've already scheduled your appointment, then click Next.

Country:  
BELGIUM

Reset

Next >



### Schedule an Appointment

Schedule your appointment in real time and receive immediate, on-screen and e-mail confirmation.



### Reschedule or Cancel an Appointment

Select a new Appointment date and time or cancel your appointment and see immediate confirmation of your change.



### Appointment Confirmation/Receipt Reprint

View and print a confirmation with all details of your appointment.



### Locate A Test Center

Quickly and easily find the Test Center that is nearest to you.



### Search for Availability

Search our site calendars for date and time availability.



### Testing Accommodations

Our test centers can accommodate many needs. Schedule and confirm a testing accommodations appointment.



### Bulk Scheduling

Scheduling more than 5 appointments? It's easy with bulk registration.

Selezionare l'azione che si intende svolgere

### Reschedule or Cancel Appointment

Please enter your Confirmation/Tracking Number

Confirmation/Tracking Number:

First 4 Characters of Last Name:

**Inserire i dati come indicato nella conferma della prenotazione**

**Si tratta del numero di conferma Prometric (ad es. 880000000XXXXX) e non del numero di candidatura EPSO)**

<b>Name:</b>	ZZDEMO ZZDEMO
<b>Program Name:</b>	EPSO/AST-SC/01/14 AST SEC
<b>Appointment Name(s):</b>	• EPSO/AST-SC/01/14
<b>Test Center Number:</b>	8164 - BRUSSELS SELOR GALAXY LAB 2, BELGIUM <a href="#">Test Center Info, Driving Directions</a>
<b>Test Center Address:</b>	SELOR, GALAXY 2, BISCHOFFSHEIMLAAN BOULEVARD BISCHOFFSHEIM 15 BRUSSELS BEL
<b>Test Center Phone #:</b>	0
<b>Appointment Date:</b>	28 Apr 2014
<b>Appointment Time:</b>	9:00 AM
<b>Appointment Duration:</b>	2:00

In accordance with the policies and procedures set forth by your sponsoring organization, there may be a fee associated with rescheduling or canceling your appointment. If there is a fee, you will be notified of the amount prior to providing a method of payment.

**Cliccare qui per procedere a una riprogrammazione o a un annullamento**