

COMPUTER-BASED TESTS

BOOKING AND RESCHEDULING

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You can **book** your test appointment via the link in the invitation letter in your EPSO account.

2. [Rescheduling/Cancelling](#) your test appointment

To **reschedule** or **cancel** your appointment, you can access the booking management system via the link in the **booking confirmation** in the News feed of your EPSO account.

[Who should I contact if I encounter technical problems when booking my computer-based tests?](#)

Further information is published in our [online help section](#).

1) Booking your test appointment



FACE A BIGGER CHALLENGE

EUROPA > EPSO > On line Registration

In case of booking problems please call +31 320 239 575

Choose the country in which you would like to schedule your appointment, or the country in which you've already scheduled your appointment, then click Next.

Country:

Select the country where you would like to sit the tests

Test Center Selection

To find the closest location(s), please enter a preferred address, city/state, or ZIP/postal code where you would like to schedule your appointment in the search box below.

e.g., "1501 Clinton St, Baltimore, MD" or "Paris, France" or "90210"

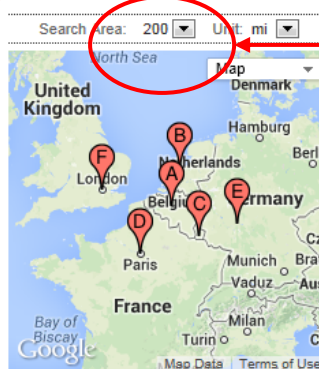
Click here in order to select an appointment

- A** 8126: BRUSSELS SELOR FORNAX LAB 1, BELGIUM
 SELOR, FORNAX 1, BISCHOFFSHEIMLAAN BOULEVARD
 BISCHOFFSHEIM 15 BRUSSELS

[Schedule an Appointment](#)
[Get Directions](#)
 (~0mi)
- B** 8160: AMSTERDAM, NETHERLANDS
 Fulbright Center Westerdoksdijk 215 Amsterdam

[Schedule an Appointment](#)
[Get Directions](#)
 (~108mi)
- C** 8061: LUXEMBOURG LAB 1, LUXEMBOURG
 PROMETRIC 65 AVENUE DE LA GARE, 8TH FLOOR, RIGHT DOOR LUXEMBOURG

[Schedule an Appointment](#)
[Get Directions](#)
 (~116mi)



You can refine your search here

Click here to receive instructions on how to get to the test centre

Date and Time Selection

The appointment duration is 2-hour(s) and 00-minutes.

Select an available month and click the 'Go' button. When the calendar(s) appear, select an available date and then time.

Find available seats in a 3 month period.
 Find available seats for a specific day.

April 2014

After you have clicked on "Schedule an Exam", you will be transferred to this page.
Click "Go" to be transferred to the calendar

Date and Time Selection

The appointment duration is 2-hour(s) and 00-minutes.

Select an available month and click the 'Go' button. When the calendar(s) appear, select an available date and then time.

Find available seats in a 3 month period.
 Find available seats for a specific day.

April 2014

Select an available date

April 2014							May 2014							June 2014																																														
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																																								
			1	2	3	4	5				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30																				
			4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

Select an available time

If the available dates and times are not suitable to your schedule, please choose a different month and click the 'Go' button or choose [another Test Center](#) that may offer more convenient appointment options.

Select the day and time of your appointment and click next to go to the next screen

Additional Information

The name used to schedule your appointment must exactly match the name shown on your identification. At a minimum, the identification must be a valid, government-issued ID that shows your name in the English alphabet, your signature and your photograph. Additional identification policies may apply; please check with your sponsoring organization for details.

Before proceeding, please provide the following information.

Required fields are marked with an asterisk (*)

* **First (Given) Name:** ZZDEMO
 * **Last (Family) Name:** ZZDEMO
 * **Date of Birth:** 01/01/1978
Last Name At Birth: LAST NAME AT BIRTH
 * **Email Address:**
 * **Validate Email:**
Home (Evening) Phone:

< Back Next >

Please fill in and confirm your e-mail address

Appointment Verification

To complete your appointment, you must:

1. Verify your appointment information
2. Press the "Complete Appointment" button

Name: ZZDEMO ZZDEMO
Program Name: EPSO/AST-SC/01/14 AST SEC
Appointment Name(s):
 • EPSO/AST-SC/01/14

Test Center Code/Site Name: 8126 - BRUSSELS SELOR FORNAX LAB 1, BELGIUM
[Test Center Info](#) [Driving Directions](#)
Test Center Address: SELOR, FORNAX 1, BISCHOFFSHEIMLAAN
 BOULEVARD BISCHOFFSHEIM 15
 BRUSSELS
 BEL
Test Center Phone #: 31 320 239 540
Appointment Date: 28 Apr 2014
Appointment Time: 9:00 AM
Appointment Duration: 2:00

Prometric has a firm commitment to protecting your privacy. We will not disclose, to third parties, any specific personal identifying information about you without your permission.

By clicking the "Complete Appointment" button below, you agree to all terms and conditions related to payments, reschedules, cancellations, refunds and other policies set forth by your sponsoring organization.

< Back **Complete Appointment**


Verify and confirm your appointment details

Appointment Complete

Thank you for scheduling with Prometric.

Please save the information by either printing this page or writing it down.
Your appointment request has been confirmed with the following confirmation number(s):

Confirmation Number: 8800000002413040

 [Print Confirmation](#)
 [Print Receipt](#)
 [E-mail Receipt](#)

Name:	ZZDEMO ZZDEMO
Address:	
Program Name:	EPSO/AST-SC/01/14 AST SEC
Appointment Name(s):	EPSO/AST-SC/01/14
Test Center Number:	8126 - BRUSSELS SELOR FORNAX LAB 1, BELGIUM Test Center Info, Driving Directions
Test Center Address:	SELOR, FORNAX 1, BISCHOFFSHEIMLAAN BOULEVARD BISCHOFFSHEIM 15 BRUSSELS BEL
Test Center Phone #:	31 320 239 540
Appointment Date:	28 Apr 2014
Appointment Time:	9:00 AM
Appointment Duration:	2:00
Price:	0.00 USD
Balance:	0.00 USD
E-mail:	delyth-sian.evans@ec.europa.eu

Print your appointment details

 [Payment Summary](#)

You will receive an e-mail within 15-minutes containing your appointment confirmation details. Please check your spam folder if you do not receive your confirmation email. Update your email security filters to allow emails from emailconfirmations@prometric.com

The Prometric website, www.prometric.com, is available 24 hours a day, seven days a week for you to reschedule, cancel or confirm your appointment.

Thank you,

Prometric

You must complete the booking procedure to the very last screen.

As long as no confirmation number is generated and email received from our contractor, you have not completed the booking correctly.

[Who should I contact if I encounter technical problems when booking my computer-based tests?](#)

2) Rescheduling/cancelling your test appointment


You can access the booking management system via the link in the **booking confirmation** in the News feed of your EPSO account.

You have booked a test appointment. Please find below the information of your booking.

Your test appointment is on	Sa
Country / City (Centre ID)	Be Cl
Your Test confirmation number ¹	88
Your confirmation code ²	SE
Candidate No	44
Name	An
Concerning Competition / Selection Procedure	EP

[Show History Section](#)

If for some reason, you need to change or cancel you booking, you can [access](#) the online booking management system. You will be asked to provide:





FACE A BIGGER CHALLENGE

EUROPA > EPSO > On line Registration

In case of booking problems please call +31 320 239 575

Choose the country in which you would like to schedule your appointment, or the country in which you've already scheduled your appointment, then click Next.

Country:
BELGIUM

Reset

Next >



Schedule an Appointment

Schedule your appointment in real time and receive immediate, on-screen and e-mail confirmation.



Reschedule or Cancel an Appointment

Select a new Appointment date and time or cancel your appointment and see immediate confirmation of your change.



Appointment Confirmation/Receipt Reprint

View and print a confirmation with all details of your appointment.



Locate A Test Center

Quickly and easily find the Test Center that is nearest to you.



Search for Availability

Search our site calendars for date and time availability.



Testing Accommodations

Our test centers can accommodate many needs. Schedule and confirm a testing accommodations appointment.



Bulk Scheduling

Scheduling more than 5 appointments? It's easy with bulk registration.

Select the action you would like to proceed with

Reschedule or Cancel Appointment

Please enter your Confirmation/Tracking Number

Confirmation/Tracking Number:

First 4 Characters of Last Name:

Fill in the data as displayed in your booking confirmation

This is your Prometric confirmation number (e.g. 88000000XXXXX). Not your EPSO candidate number)

Name:	ZZDEMO ZZDEMO
Program Name:	EPSO/AST-SC/01/14 AST SEC
Appointment Name(s):	• EPSO/AST-SC/01/14
Test Center Number:	8164 - BRUSSELS SELOR GALAXY LAB 2, BELGIUM Test Center Info , Driving Directions
Test Center Address:	SELOR, GALAXY 2, BISCHOFFSHEIMLAAN BOULEVARD BISCHOFFSHEIM 15 BRUSSELS BEL
Test Center Phone #:	0
Appointment Date:	28 Apr 2014
Appointment Time:	9:00 AM
Appointment Duration:	2:00

In accordance with the policies and procedures set forth by your sponsoring organization, there may be a fee associated with rescheduling or canceling your appointment. If there is a fee, you will be notified of the amount prior to providing a method of payment.

Click here in order to proceed with your rebooking or your cancellation