# SELECTION OF CONTRACT STAFF
# APPLICATION FORM

Call for interest reference : EC-2026-PMO-240097

THE APPLICATION FORM MUST BE FULLY COMPLETED; OTHERWISE, YOUR APPLICATION MAY BE REJECTED. PLEASE USE ENGLISH WHEN FILLING IN THE FORM.

Surname

First name

Place of birth

Date of birth

Current nationalities[1]

Email

Mobile-Phone No.[2]

Address [3]

Other means of contact (if any) [4]

[1] Please use the international code for your nationality (e.g. **AT** for Austria).
[2] If you do not have a mobile phone number, please provide your landline (fixed-line) number instead.
[3] Please provide the address where you currently reside, i.e. the address at which the Commission can contact you by post.
[4] You may provide any additional contact details (e.g. email addresses, telephone numbers, or postal addresses) that may help us reach you.

## Curriculum Vitae

☐ I confirm that I have annexed my CV to my application.

## Eligibility / Selection Criteria

- What is your **highest** recognised level of education?

Your diploma must be recognised by an EU educational institute or delivered by a non-EU educational institute but recognized by at least one Member State (see ENIC-NARIC – Gateway to recognition of qualifications).

| Type of degree | Year awarded | Degree awarded (e.g. Bachelor of Science in Computer Engineering) and name of the academic institution |
|---|---|---|
| ☐ Degree of university studies of at least 3 years and/or above | | |
| ☐ Non-university post-secondary education degree | | |
| ☐ Secondary education degree giving access to higher education | | |
| ☐ Compulsory education | | |

- I am a national of a Member State of the EU: Please select

- I have fulfilled the military service obligations imposed on me: Please select

N/A if you are not subject to a compulsory military service in your Member State

- I speak one EU official language at least at level C1: Please select

The official languages of the European Union are: BG (Bulgarian), CS (Czech), DA (Danish), DE (German), EL (Greek), EN (English), ES (Spanish), ET (Estonian), FI (Finnish), FR (French), GA (Irish), HR (Croatian), HU (Hungarian), IT (Italian), LT (Lithuanian), LV (Latvian), MT (Maltese), NL (Dutch), PL (Polish), PT (Portuguese), RO (Romanian), SK (Slovak), SL (Slovenian), SV (Swedish).

- I speak another EU official language at least at level B2: Please select

| | Years | Months |
|---|---|---|
| How many years of professional experience do you have? | | |
| How many of these years are in the field of secretarial experience? | | |
| And how many in the field of _____? | | |
| _____? | | |

| Are you/have you been employed by the Commission as ...<br>*(if yes, for how long)* | | Years | Months |
|---|---|---|---|
| ... Contract agent ? | Please select | | |
| ... Temporary agent ? | Please select | | |

**Additional information**

Are you a successful candidate of an EPSO CAST?

FG I Please select

FG II Please select

FG III Please select

FG IV Please select

**Suitability for the post and motivation**

What languages do you know? Please list them in the order of your fluency (ability to listen, read, speak and write) and mention your level according to the Common European Framework of Reference (CEFR).

For example: Danish: mother tongue, English: C.1, Spanish: A.2

Please describe to what extent your education is relevant for the position (maximum 1000 characters including spaces).

Please describe to what extent your professional experience is relevant for the position. Please highlight only the most relevant elements (maximum 1500 characters including spaces).

Please explain your motivation for this job and any other element that you wish to signal in support of your application (maximum 1000 characters including spaces).

**DECLARATION**

I, THE UNDERSIGNED, DECLARE THAT:

A) THE INFORMATION PROVIDED ABOVE AND IN THE ANNEXED CURRICULUM VITAE IS TRUE AND COMPLETE.
B) I AM AWARE THAT I AM EXPECTED TO PRODUCE SUPPORTING DOCUMENTS CONFIRMING THE INFORMATION GIVEN IN MY APPLICATION FILE.
C) I AM AWARE THAT ANY FALSE STATEMENT MAY INVALIDATE MY APPLICATION FILE AND/OR, WHERE APPROPRIATE, RESULT IN THE CANCELLATION OF THE CONTRACT, PURSUANT TO THE CONDITIONS OF EMPLOYMENT OF OTHER SERVANTS OF THE EUROPEAN UNION.

DATE

NAME AND SIGNATURE

For information related to Data Protection, please see the Specific Privacy Statement under "7. Information to data subjects on their rights", to find your rights and how to exercise them in addition to the privacy statement, which summarises the processing of your data.