VACANCY NOTICE - CONTRACT AGENT

Job title	**Translator**
Reference	**EC-2026-DGT-531072**
Application deadline	04.12.2026 - 12.00 (noon, Brussels time)
Directorate-General (full name)	Directorate-General for Translation (DGT)
Unit	A.1.BG.1
Place of assignment	Brussels
Domain*	Translation
Contract type and Function Group	Contract Agent 3b FG IV
Other useful information (contract duration, other ...)	Initial contract duration: 3 years Posts available: 2

About us

DGT.A.1.BG.1 is a unit within the Bulgarian Language Community of the Commission's Directorate-General for Translation (DGT). The Bulgarian Language Community comprises two units: BG.1, based in Brussels, and BG.2, located in Luxembourg. In addition to the Head of Unit, BG.1 currently consists of 17 translators and 4 assistants. We translate documents from a wide range of policy areas, such as competition, education and culture, employment, migration and home affairs, justice and consumers, development and cooperation, enlargement, foreign policy instruments and the EU budget. We also translate for the Secretariat-General, OLAF and EPSO. We translate into Bulgarian from several official EU languages, though primarily from English and, to a lesser extent, French. Our work is characterized by the highest standards of linguistic quality, accuracy and consistency, underpinned by a strong professional commitment and exceptional motivation.

About the role

We are offering two translator positions within a dynamic and professional team working on a high variety of subject areas and document types. In addition to translation, the role includes a broad range of language-related tasks, such as revising in-house translations, proofreading, carrying out quality control and revision of translations produced by external contractors, as well as conducting terminology research.

Qualifications, experience and skills
We are looking for two translators with an excellent command of Bulgarian and English and, preferably, at least one additional EU official language. In addition, the ideal candidate should be a fast learner, able to adapt quickly and work effectively with a broad range of fast-evolving language IT tools. They should demonstrate a strong sense of responsibility and a clear commitment to learning and continuously refining and expanding their professional skills. Previous translation experience would be considered a strong advantage, as would specialised knowledge in one of the policy areas of the EU. Familiarity with EU institutional texts, procedures and terminology would also be considered an asset.
How to express your interest?
You should send your documents in **one <u>single</u> pdf** in the following order: 1. Your CV 2. Completed application form Please send these documents by the publication deadline to DGT-BG-1-SECRETARIAT@ec.europa.eu indicating the selection reference ***EC-2026-DGT-531072.***
Eligibility, recruitment steps, contract and working conditions
Please consult the pdf document at the end of this page