VACANCY NOTICE - CONTRACT AGENT

Job title	**Evaluation Assistant**
Reference	**EC-2026-EMPL-472891**
Application deadline	23.11.2026 - 12.00 (noon, Brussels time)
Directorate-General (full name)	DG Employment, Social Affairs and Inclusion
Unit	G5 “Better Regulation”
Place of assignment	Brussels
Domain*	European Public Administration
Contract type and Function Group	Contract Agent 3b FG III
Other useful information (contract duration, other ...)	

*please use one of the standardised domains that can be found here

About us

Unit EMPL G5 is a horizontal unit, which coordinates and supports the evaluation and impact assessment of DG EMPL policies and programmes, in line with the Commission's Better Regulation Guidelines. The unit is also responsible for EU-level performance monitoring and evaluation on the European Social Fund Plus (ESF+) and the Social Climate Fund (SCF). In this context it facilitates the exchange of good practices among responsible administrations to deliver quality monitoring data and evaluations.

EMPL G5 works in close relation with DG EMPL policy and geographical units and has a cross-cutting contribution to a large subset of DG EMPL policies and priorities.

To deliver on its tasks, the unit manages horizontal support resources such as the Evaluation Helpdesk (taking stock of ESF+ evaluations from Member States), the Data Support Centres for the ESF+ and the SCF (providing support for monitoring of outputs and results), as well as administrative agreements with the Joint Research Centre and the World Bank to promote the use of impact evaluations. It also coordinates the Multiple Framework Contracts for the provision of services in relation to impact assessment, evaluation and monitoring in the field of employment, skills, social affairs and inclusion.

Unit G5 plays an important role by providing policy-evidence, helping to shape employment and social policies and contributing to the performance orientation of DG EMPL. The unit is also strongly involved in the development of the performance framework of the 2028-2034 Multiannual Financial Framework, notably in the social domain.

About the role

We propose a position of an evaluation assistant in a team of 18 dynamic and enthusiastic colleagues. The successful candidate will contribute, together with other colleagues, to the performance monitoring and reporting for the European Social Fund Plus, i.e. measuring the achievement of its objectives. He/she will also assist with the Fund's ex-post evaluation.

The jobholder will support geographical and horizontal units on tasks related to performance monitoring and will collaborate with national authorities working in this domain, as well as with external contractors. The precise portfolio of tasks will be determined in discussion with the line manager based on the unit's priorities and operational needs.

The successful candidate will work on a large variety of tasks including:

- helping with drafting and reviewing monitoring and evaluation reports;
- supporting the monitoring and reporting capacity of the Member States, including by facilitating the exchange of good practices and contributing to the management of relevant networks of experts;
- contributing to the drafting of guidance documents on monitoring and reporting issues (including in the form of training, guidelines, lines to take, etc.) to the geographical units and national authorities;
- coordinating with other services at policy and technical level and contributing to produce internal reports, as well as reports to the attention of other institutions and the public;
- contributing to the communication of the European Social Funds' implementation progress and results;
- supporting analysis on relevant indicators and monitoring issues;
- contributing to the performance monitoring of social policies in the next MFF.

Qualifications, experience and skills

We are looking for a dynamic and motivated candidate, results-oriented and proactive. She/he should have strong analytical skills and experience in working with, managing and interpreting data. The candidate should have a relevant education background in the field (e.g. economics, statistics, social sciences). Previous experience on implementing and/or managing as well as monitoring and/or evaluating EU funding instruments would be an asset.

The future colleague should have good organisation and communication skills as well as a good sense of initiative, whilst at the same time being a good team player. He/she should be able to quickly identify key issues and deliver quality outputs. Good drafting skills in English are an important advantage.

How to express your interest?

You should send your documents in **one <u>single</u> pdf** in the following order:

1. Your CV 2. Completed application form

Please send these documents by the publication deadline to EMPL-G5-Unit@ec.europa.eu indicating the selection reference EC-2026-EMPL-472891

Eligibility, recruitment steps, contract and working conditions

Please consult the pdf document at the end of this page


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