



VACANCY NOTICE - CONTRACT AGENT

Job title	Programme Assistant - EU policies / Croatia
Reference	EC-2026-REGIO-526529
Application deadline	20.10.2026 - 12.00 (noon, Brussels time)
Directorate-General (full name)	Directorate-General for Regional and Urban Policy
Unit	E2 "Croatia and Romania"
Place of assignment	Brussels
Domain*	Public Administration; EU Policy
Contract type and Function Group	Contract Agent 3b FG III

*please use one of the standardised domains that can be found [here](#)

About us

Unit REGIO.E.2 is responsible for designing and implementing cohesion policy in Croatia and Romania. Our mission is to ensure that cohesion policy funding for Croatia and Romania has a positive impact on boosting investments in key areas such as smart and inclusive growth, research and innovation, digitalisation, sustainable transport, energy, and environmental infrastructure. These investments are fundamental preconditions for both countries to converge to EU level. At the same time the EU funding overseen by our unit aims to increase effective investment in physical and digital infrastructure, tourism and culture, education and health and address social challenges, fight poverty and favour inclusion of the most deprived regions and vulnerable groups. The unit cooperates with various Directorates-General (DGs) within the Commission, including DG EMPL, SG REFORM, DG CLIMA, DG ENV, DG ENER, DG MOVE and others. The unit consists of 22 staff members of different nationalities, representing a community of knowledgeable and friendly professionals who support each other, share experiences, and promote good practices.

About the role



A position for a Programme Assistant, who, as part of a team, will contribute to the development and implementation of cohesion policy programmes in Croatia, with a particular focus on environment, circular economy and climate change, as well as transport, including sustainable urban mobility, and specific territorial focus in Croatia. The successful candidate will be responsible for ensuring close alignment of investments from European Regional Development Fund (ERDF) and Cohesion Fund (CF) in these sectors with the European objectives covered by Policy Objective 2 “a greener, low-carbon transitioning towards a net zero carbon economy and resilient Europe by promoting clean and fair energy transition, green and blue investment, the circular economy, climate change mitigation and adaptation, risk prevention and management, and sustainable urban mobility”.

The job entails a varied mix of activities ranging from conducting policy and socio-economic analysis, assisting in negotiation of programming documents, monitoring of implementation of programmes, including in respect of continuous fulfilment of enabling conditions, communicating, and evaluating programmes, to the participation in monitoring committees and annual review meetings and establishing effective partnership with Croatian authorities at the national and regional level and other stakeholders.

You will be responsible for coordinating activities with other Commission services, notably DG ENV, DG CLIMA, DG ENER, as policy DGs for Policy Objective 2. These responsibilities might imply a number of missions each year.

Qualifications, experience and skills

We are looking for a dynamic, resourceful, motivated, and pro-active person, with a well-structured approach to work.

The ideal profile for the job is a minimum of two years' experience in the EU programme management and the EU policies with a focus on the sustainable development sectors. Excellent communication, negotiation, organisational skills, and the ability to analyse and contribute to policy implementation are required. The job holder should thrive in a fast-moving environment where adaptability to new priorities is a fundamental aspect of daily work. Proficiency in English is essential. Additionally, proficiency in Croatian language will be considered an asset. Knowledge of the institutional set-up and responsibilities at the national and subnational level is also an asset.

How to express your interest?

You should send your documents in a single pdf in the following order:

1. Your CV
2. Completed application form

Please send these documents by the publication deadline to REGIO-CROATIA-ROMANIA@ec.europa.eu indicating the selection reference EC-2026-REGIO-526529

Eligibility

For eligibility, please consult [this page](#) with all the information needed.