VACANCY NOTICE FOR TEMPORARY AGENT SELECTION

Job title	**Linguist Agent**
Reference	**DGT/COM/2026/2057**
Application deadline	08.12.2026 - 12.00 (Brussels time)
Directorate-General	Translation
Unit	Maltese-language unit 2 (DGT.A.1.MT.2)
Place of assignment	Luxembourg
Grade range	SC1 – SC2
Domain	Languages
Contract type	Temporary Agent 2b

About us ("We are")

Unit MT-2, is based in Luxembourg and is one of the two Maltese language units of the European Commission's Directorate-General for Translation (DGT). We are responsible for the translation into Maltese, from all EU official languages (mostly from English), of documents received from DGs, Commissioners' Cabinets and other services of the European Commission. We deal with legislation, policy documents, press releases and material for the public on a very wide spectrum of domains of relevance to the life of EU citizens. Some examples are

• health measures related to infectious diseases in humans, animals and plants, documents on protected and endangered species;
• food safety and denominations of food products, like wines, cheeses, and many other vernacular produce;
• cross cutting environmental topics like global warming, zero emission targets, energy technology and production, water management, waste management, building standards;
• the continuous technological and engineering upgrades in the transportation industry, sea, road or air transport;
• the digitalisation of life, with data management, artificial intelligence, cybersecurity, data protection, telecommunications;
• employment policy, education and culture initiatives of the EU, together with scientific research programmes;
• financial documents, taxation and statistics;
• policy initiatives on defence and space.

About the role ("We propose")

The main focus of the job is on processing efficiently the unit's daily workflow of incoming and outgoing documents (i.e. originals and translations, including versions), according to DGT policy and to the instructions received from the Head of Unit. A substantial part of the translation work is outsourced, and this involves different workflows, IT applications and processes. The job therefore requires constant communication with colleagues within the unit, other colleagues within DGT (such as the planning unit), the requesters (usually in other Commission departments) and external stakeholders (such as DGT's contractors). Another key aspect is providing support to translators so that they can focus on linguistic work. Lastly, the job also includes traditional tasks of secretarial support. To support its workflows and linguistic work, DGT uses both off-the-shelf software and bespoke IT platforms. In order to facilitate the integration of newcomers, DGT has a comprehensive training portfolio, particularly in the IT field.

Qualifications, experience and skills ("We look for")

We are looking for a dynamic and motivated linguist agent, with good IT skills (and readiness to learn new IT tools), good communication skills and a service-minded attitude. We are looking for someone who is comfortable using collaboration and communication platforms, and confident in making the most of AI-based tools and applications to help improve day-to-day efficiency at work. You will be working as part of a small team of agents/assistants, and in close collaboration with the translators, in a mainly Maltese-speaking environment. You should be a committed team player but also able work autonomously and under pressure when needed. A good command of English and Maltese is crucial for professional communication outside the unit and department. Knowledge of French would be an asset.

How to express your interest?

You should send your documents in a single pdf in the following order:

1. your CV
2. completed application form.

Please send these documents by the publication deadline to Reuben.SEYCHELL@ec.europa.eu indicating the selection reference DGT/COM/2026/2057 in the subject.

No applications will be accepted after the publication deadline.

Only candidates selected for the next step of the selection phase will be notified.



Eligibility
Please review this page to ensure that you are eligible before you apply.