



VACANCY NOTICE FOR TEMPORARY AGENT SELECTION

Job title	HRM Agent - Junior Professionals Programme
Reference	HR/COM/2026/2312
Application deadline	12.11.2026 - 12.00 (Brussels time)
Directorate-General	Directorate-General for Human Resources and Security
Unit	HR.B.1.002 (Competitions & Selections)
Place of assignment	Brussels
Grade range	AST/SC 1/2
Domain	Human resources
Contract type	Temporary Agent 2b

About us (“We are”)

Unit HR.B.1 (Competitions, Selections & Secondments) deals with a wide range of human resources policies covering various aspects of a staff member’s career. We are responsible for (1) organising and running competitions and selections as well as handling the relations with EPSO, (2) running the Junior Professional Programme and (3) managing career-related events for statutory staff and running the programme for seconded national experts (SNE) and seconded experts in professional training (NEPT).

About the role (“We propose”)

Do you want to play a role in the Commission’s Junior Professionals Programme and are you interested in human resources management, we propose a challenging position in a small but enthusiastic and supportive team? You will assist the team with the implementation and organisation of the Junior Professionals Programme. This involves all stages of the process, from the launch of the exercise until participants have reintegrated their DG of origin. You will participate in running the twice-yearly selection of participants, assisting with the interview setup, scheduling interviews and sending calendar invitations to candidates and panelists.



You will also act as back up for the unit's secretariat and assist with the finances of the unit, including acting as initiating agent. In peaks of workload, you will be asked to support colleagues working on the yearly certification exercise and the Newcomer induction mobility – Project work action.

It is a very varied position where you will be able to develop your networking skills being in contact with participants, HR Correspondent teams, Heads of Unit in the Commission and colleagues in DG Human Resources and Security.

Qualifications, experience and skills (“We look for”)

You are highly motivated, dynamic, proactive and well-organised with a strong sense of responsibility and client orientation as well as an excellent team spirit. You are also digitally proficient with a good knowledge of Microsoft Office tools. You have a strong interest in human resources and have a good understanding of the Commission's HR IT tools and databases and how to use them. Discretion, confidentiality and diplomatic skills are a given.

Good oral and written communication skills in English and French are requested.

How to express your interest?

You should send your documents in a single pdf in the following order:

1. your CV
2. completed application form.

Please send these documents by the publication deadline to HR-MAIL-B1@ec.europa.eu indicating the selection reference **HR/COM/2026/2312** in the subject.

No applications will be accepted after the publication deadline.

Eligibility

For eligibility please consult [this page](#) with all the information needed.