VACANCY NOTICE FOR TEMPORARY AGENT SELECTION

Job title	**Legal Officer - Assistant DPC**
Reference	**DIGIT/COM/2026/2070**
Application deadline	27.11.2026 - 12.00 (Brussels time)
Directorate-General	Directorate-General for Digital Services
Unit	DIGIT.R.3.003 Procurement and Legal Compliance: Software and Cloud Services
Place of assignment	Brussels
Grade range	AD5/7
Domain *	Information technology
Contract type	Temporary Agent 2b

About us ("We are")

Unit R3 of the Directorate-General for Digital services (DIGIT) handles the IT and telecom procurement and contracts (hardware, software, cloud computing and services) of DIGIT. Contracts of general interest are used by other DGs, Institutions and Agencies. We carry out the tendering process, lead the negotiations with suppliers (if appropriate), draft the contracts and deal with pre-litigious situations.

The Unit also coordinates and supports DIGIT's efforts to comply with its regulatory obligations in the fields of data protection,artificial intelligence, document management and access to documents, including by housing the functions of DIGIT Data Protection Coordinator, Access to Documents Coordinator and the Document Management Officer.

About the role ("We propose")



You will be responsible for providing within DIGIT legal expertise, analysis and advice in the areas of personal data protection law, artificial intelligence, cyber security and related compliance issues, as well as in relation to the works and mandate of the Directorate-General as such.

You will contribute directly to the preparation and implementation of procurement procedures or projects by advising on data protection and other regulatory matters, by drafting relevant clauses and through the participation in evaluation committees.

You will assist the DIGIT Data Protection Coordinator function with compliance actions, review and design of processes and workflows.

You will also be challenged in legal matters, liaising with the Data Protection Officer and the Legal Service (requests for advice, preparation of legal aspects), and may have to deal with pre-litigious situations.

The work is very varied and intellectually challenging. It involves many contacts with outside companies, the technical services of DIGIT, other DGs, Institutions and Agencies; as well as a close daily follow-up of large-scale procurement procedures that are critical for the services of the Commission (and other Institutions). A successful candidate should thrive in high stakes environments, maintaining focus and delivering results even when faced with demanding workloads and strict deadlines.

Qualifications, experience and skills (“We look for”)

We are looking for a motivated and experienced professional with legal background and a well-developed profile in the field of data protection, artificial intelligence, public procurement of software and cloud-based solutions, ICT law or other fields relevant for the post. Demonstrated affinity to IT-related topics is an asset. A firm understanding of license agreements and their economic context will be appreciated.

Experience in contract law or similar fields will be an asset. S/he should be able to maintain a constructive advisory role with numerous colleagues and stakeholders. Oral and written communication skills are very important for this job. The working language is English and the job requires excellent drafting skills in that language. Knowledge of French is an asset.

Prospectively, if the required skills and motivation are demonstrated, a development of the post towards coordination and team leadership can be explored.

How to express your interest?

You should send your documents in a single pdf in the following order:
1. your CV 2. completed application form.

Please send these documents by the publication deadline to DIGIT-CONTRACTS-INFO-CENTRE@ec.europa.eu indicating the selection reference DG/COM/2026/2070 in the subject.

No applications will be accepted after the publication deadline.

Eligibility

For eligibility please consult this page with all the information needed.